

**BRIDGNORTH TOWN COUNCIL****Minutes of the Events Committee Meeting of Bridgnorth Town Council held in the Annexe, College House on Tuesday 23<sup>rd</sup> January 2024 at 6.45pm.**

**Present:** Councillors I Wellings (Chair), C Aked, R Connolly and S Barlow

**In Attendance:** Mrs C Turner - Town Clerk Miss E Overton- Grounds & Service Officer

0037/2324 **APOLOGIES FOR ABSENCE**

No apologies received.

0038/2324 **DECLARATIONS OF INTEREST**

None were declared.

0039/2324 **PUBLIC QUESTION TIME**

A member of the public, raised the following question:

*Dear Bridgnorth Running Club,*

*As a resident of Cartway it is always welcome to receive notice of when the High St is closed for an event & arrangements for alternative access are provided. In addition, within your informative letter, reminders are given as to not abusing one way roads & along with fly posters the event was very well managed.*

*Page 2 of 4 I would however, like to draw your attention to the Traffic Regulation Order (TRO) that prohibits motor vehicles from entry to Cartway/Friar's St unless for access & the need to reflect that in appropriate temporary signage.*

*Signage used on Sunday (see image 1) does not reflect this. A number of local residents have requested both Bridgnorth Town & Shropshire Councils to ask promoters of events to use a more appropriate sign (see images 2 & 3) this must be stored locally, as you can see from past event photos.*

*Lastly, though marshals were at the top of Cartway (this was around 11.30hrs) there were none by the red sign placed at the entrance to Postern Gate. Any approaching vehicles needing to access Cartway/Friar's St would have either had to manually move it to get by or alternatively wait for a marshal to notice.*

*Thank you for your consideration & please take this in the spirit it is given, for a safe & successful event for all.*

It was proposed by Councillor C Aked, seconded by Councillor S Barlow  
Unanimously agreed by all Councillors.

**RESOLVED:** to get a sign quotation and manufactured for Cartway and Postern Gate for event organisers to borrow and use for future Town Events. a written response will be provided to the resident as they were not in attendance at the meeting.

0040/2324 **MINUTES**

It was proposed by Councillor S Barlow, seconded by Councillor C Aked  
Unanimously agreed by all Councillors.

**RESOLVED:** To approve the minutes of the Events Committee meeting held on Tuesday 12<sup>th</sup> September 2023 at 7.30pm

**0041/2324 MEMBERS QUESTION TIME**

There were no members questions.

**0042/2324 Bridgnorth 10K Run- 27<sup>th</sup> October 2024**

The event organiser for the 10K Run was unable to attend. Members noted that the Bridgnorth 10k Run is due to take place on Sunday 27<sup>th</sup> October 2024.

*It was proposed by Councillor S Barlow, seconded by Councillor R Connolly and **RESOLVED** to suspend Standing Orders to allow agenda item number 7 & 8, Festive Tractor Run and Vintage Tractor Run, to this point in the meeting.*

**0043/2324 Festive Tractor Run Review 2023**

Members met with the event organisers for the Festive Tractor Run. A review of the event held last year was discussed, with the event overall being a huge success raising £19,000 for Mc Millian and Hope House. The organisers thanked Bridgnorth Town Council for their encouragement with this event.

The Events Committee wanted to congratulate all those involved with the Festive Tractor Run being a great success.

**0044/2324 Vintage Tractor Run Review- 17<sup>th</sup> March 2024**

Members met with the event organisers of the vintage tractor run. Members were asked to note the 2024 proposed date for the event being Sunday 17<sup>th</sup> March 2024.

*It was proposed by Councillor S Barlow, seconded by Councillor C Aked and **RESOLVED** to reinstate Standing Orders for the remaining agenda items.*

**0045/2324 Bridgnorth Walk and Marathon- 6<sup>th</sup> May 2024**

Members noted the date for the Bridgnorth Walk and Marathon which is to take place on Monday 6<sup>th</sup> May 2024.

**0046/2324 Bradeney House Fundraiser- Castle Grounds- Saturday 6<sup>th</sup> July 2024**

Members noted the date for the Bradeney House Fundraiser which is to take place on Saturday 6<sup>th</sup> July 2024.

**0047/2324 Harry Potters Birthday celebration- Wednesday 31st July 2024**

Members noted the date for the Harry Potters Birthday celebration which is to take place on Wednesday 31<sup>st</sup> July 2024. Members discussed how Bridgnorth Town Council can be involved within this Town Event with the use of using the Town Hall for an event/ activity.

It was proposed by Councillor S Barlow, seconded by Councillor C Aked

Unanimously agreed by all Councillors.

**RESOLVED:** To support Harry Potters Birthday town event up to the value of £500.00.

**0048/2324 Bridgnorth Carnival 2024- Sunday 26<sup>th</sup> May 2024**

Members noted the date for the Bridgnorth Carnival 2024 which is to take place on Sunday 26<sup>th</sup> May 2024.

**0049/2324 International Women's Day- Friday 8<sup>th</sup> March 2024**

Members discussed ways in which the Town Council can participate in the celebration of International Women's Day. The event was proposed in favour by members and an agreement to how we recognise this event was discussed.

It was proposed by Councillor R Connolly, seconded by Councillor S Barlow Unanimously agreed by all Councillors.

**RESOLVED:** to schedule and share a social media plan for ten days leading up to international women's day sharing an inspiring woman and their story each day.

**0050/2324 Remembrance Sunday**

Members briefly reviewed Remembrance Sunday 2023. Members agreed for officers to hold a meeting outside of the events committee to speak with Royal British Legion representatives and partners for the Remembrance Sunday 2024.

**0051/2324 Teddy Bears Picnic 2023/24**

Members discussed the preparations for the Teddy Bears Picnic taking place on Thursday 25<sup>th</sup> July 2024. Members concluded the following actions:

- a) To obtain alternative quotes for the children's entertainment this year.
- b) To hold a lucky dip instead of a competition.
- c) To book the bouncy castle only for 2024.

**0052/2324 Senior Citizens Tea Party- Bridgnorth Community Hall- Saturday 15<sup>th</sup> June 2024**

Members discussed the Senior Citizens Tea Party for 2024. A grant has been applied for with the National lottery to fund this years Tea Party with a response if we have been successful being received in six weeks' time. The Grounds and Service Officer is to cost up the event for both if we are successful and unsuccessful obtaining the grant. Considerations into different music is to also be considered.

**0053/2324 80<sup>th</sup> Anniversary of D-Day 6<sup>th</sup> June 2024**

Members discussed plans for the 80<sup>th</sup> Anniversary D- Day taking place on the 6<sup>th</sup> June. Consideration into purchasing a beacon to illuminate from an area in the Town as well as sharing information with local churches to ring the bells on this day.

It was proposed by Councillor S Barlow seconded by Councillor C Aked Unanimously agreed by all Councillors

**RESOLVED:** To look into costing of a light up beacon to illuminate from Pam Pudding Hill behind the Severn Valley Railway.

**0054/2324 Christmas Light Switch On 2024**

Members received a verbal update on the feedback received from the Christmas Light Switch on 2023, with the event being an overall success with further suggestions for 2024 incorporating the Bridgnorth Craft Fair and re-mapping the Highstreet.

It was proposed by Councillor S Barlow seconded by Councillor R Connolly Unanimously agreed by all Councillors

**RESOLVED:** to propose that the Christmas Light Switch On takes place on Friday 6<sup>th</sup> December 2024, and for this date to get approved at full Town Council.



0055/2324 **Highstreet Christmas Market**

Members discussed the potential of introducing a Christmas market on a weekend in Bridgnorth Highstreet. Members agreed for the Grounds and Services Officer to look at costings for a German market for 2024.

0056/2324 **Items for Future Agendas**

Town Hall Advertising (Banners)

Meeting Closed at: 20:46pm