

**BRIDGNORTH TOWN COUNCIL****Minutes of the Events Committee Meeting of Bridgnorth Town Council held in the Annexe, College House on Tuesday 12th September 2023 at 7.30pm.**

**Present:** Councillors I Wellings (Chair), C Aked, R Connolly, S Barlow and R Ireland

**In Attendance:** Mrs C Turner - Town Clerk Miss E Overton- Grounds & Service Officer

0018/2324 **APOLOGIES FOR ABSENCE**

No apologies received.

0019/2324 **ELECTION OF VICE CHAIR**

It was proposed by Councillor I Wellings, seconded by Councillor S Barlow and unanimously agreed by all Councillors present

**RESOLVED:** Councillor C Aked, be elected vice chair of the events committee.

0020/2324 **DECLARATIONS OF INTEREST**

None were declared.

0021/2324 **PUBLIC QUESTION TIME**

A member of the public, raised the following question:

1. *Reference Bridgnorth High St closure- Sunday 27/08/23*

*Thank you for letting residents of town centre streets impacted by the festival & related alternative access to Cartway via Postern Gate. However, though the letter states the no entry on the High St/ Postern Gate junction would be suspended, there were no temporary signs in situ. A number of Cartway/ Friar's St residents have been liaising with Bridgnorth & Shropshire Councils for a number of years to request promoters to:*

- *provide a notice letter.*
- *provide appropriate traffic signage (see attached)*
- *a barrier at the end of the High St*
- *appropriate stewardship in this location.*

*Unlike other town centre streets Cartway & Friar's St has a prohibitive traffic regulation order. In addition, attendees at events do not expect vehicles in this setting without measures, highlighted above, in place.*

It was agreed by the chair that a written response by the Town Clerk will be sent to the resident as they were not in attendance at the meeting.

0022/2324 **MINUTES**

It was proposed by Councillor S Barlow, seconded by Councillor C Aked  
Unanimously agreed by all Councillors.

**RESOLVED:** To approve the minutes of the Events Committee meeting held on Tuesday 13<sup>th</sup> June 2023 at 7.30pm

**0023/2324 MEMBERS QUESTION TIME**

There were no members questions.

*Town Clerk C Turner and Councillor R Connolly entered the meeting.*

*The Chair proposed that agenda item number 8, Christmas Tractor Run, be moved to this point in the meeting.*

**0024/2324 CHRISTMAS TRACTOR RUN- SUNDAY 17<sup>TH</sup> DECEMBER 2023**

Members met with the event organisers for the Christmas Tractor Run which is due to take place on Sunday 17<sup>th</sup> December 2023. A run through of the events checklist produced by the Town Council was discussed with the event organisers. A plan of the day was also discussed with members by the event organisers.

*It was proposed by Councillor S Barlow, seconded by Councillor C Aked and **RESOLVED** to suspend Standing Orders to allow agenda item number 13.1, Christmas Lighting Displays, to this point in the meeting.*

**0025/2324 CHRISTMAS LIGHTING DISPLAYS- REVIEW**

Mr Stoker from Lightwire Electrical, attended to provide members with an update of the new documentation required from Shropshire Council Highways for the erection of the lights for 2023. The Grounds and Services Officer is to work with Lightwire Electrical to get this documentation in before the deadline and liaise with Shropshire Council for the appropriate testing's required on lampposts and fixtures. An update was also provided with regards to our festive light inventory and proposals were made for changes to future displays. Members are to review the lighting inventory and budget for 2024.

*It was proposed by Councillor S Barlow, seconded by Councillor C Aked and **RESOLVED** to reinstate Standing Orders for the remaining agenda items.*

**0026/2324 Riverside Slipway Permits**

Members were provided with a verbal update from the Grounds and Services Officer with concerns raised by slipway permit holders. Discussions were held with members in relation to the ownership of the slipway and appropriate signage going forward. It was decided this item is to be discussed at a future meeting once further research has been carried out by the Grounds and Services Officer.

It was proposed by Cllr R Ireland that the slipway permits be discontinued for 2024. There was no seconder to this proposal. The motion was not carried.

**0027/2324 ITALIAN AUTOMOTO FESTIVAL 2023**

Members reviewed the Italian Automoto Festival which took place on Sunday 10<sup>th</sup> September. The event was an overall success with improvements made to traffic and road management compared to 2022.

The Events Committee wanted to congratulate all those involved with the Italian Automoto Festival being a great success.

**0028/2324 BRIGNORTH 10K RUN- SUNDAY 22<sup>ND</sup> OCTOBER 2023**

An invite to the organisers of the Bridgnorth 10K Run was sent for a meeting with the Events Committee. No response was received from the event organisers. A further invite is to be



sent for a meeting to be arranged before the event is to take place on the 22<sup>nd</sup> October 2023 with the Chair I Wellings and supporting Town Council staff.

0029/2324 **TEDDY BEARS PICNIC 2023/24**

Members reviewed this year's Teddy bears picnic which took place on Thursday 27<sup>th</sup> July 2023, and decided on a date for 2024. Feedback was received from an online form produced by the Grounds Officer. Further suggestions for this event were highlighted and are to be discussed at a future meeting.

It was proposed by Councillor S Barlow, seconded by Councillor R Connolly.

Unanimously agreed by all Councillors

**RESOLVED:** to propose the Teddy Bears Picnic will be held on Thursday 25<sup>th</sup> July 2024.

0030/2324 **Senior Citizens Tea Party- Bridgnorth Community Hall**

Members discussed and reviewed the Senior Tea Party which was held on the 13<sup>th</sup> May 2023 in celebration of the Kings Coronation. The event was very popular with the seniors of the Town, with many comments and positive feedback being received.

It was proposed by Councillor S Barlow, seconded by Councillor R Connolly.

Unanimously agreed by all Councillors.

**RESOLVED:** to agree that for 2024 the tea party will take place on Saturday 15<sup>th</sup> June 2024. Further details for the 2024 event are to be discussed at a future meeting.

0031/2324 **80<sup>th</sup> Anniversary of D- Day 6<sup>th</sup> June 2024**

Members discussed ways in which the Town Council can participate in the anniversary of D-Day. The event was proposed in favour by members in principle, but as the scale of the event is large, further research into funding and activities are required.

It was proposed by Councillor I Wellings, seconded by Councillor R Connolly.

Unanimously agreed by all Councillors.

**RESOLVED:** to agree that a working party is formed and taken to full Council for review.

0032/2324 **CHRISTMAS LIGHT SWITCH ON**

Members debated the update for the Christmas Lights Switch On for 2023 provided by the Grounds and Services Officer. It was agreed to go ahead with the proposed supplier for the primary school's decoration competition. It was also agreed that contact is made to local supermarkets for mince pie donations to be donated to the mayors charity. After discussions it was decided against moving the stalls to face businesses for this year as planning is near completion and logistics of generators needs to be looked into. This could be of consideration for next year.

It was proposed by Councillor S Barlow seconded by Councillor C Aked

Unanimously agreed by all Councillors

**RESOLVED:** to agree the League of Friend's mascot and Bridgnorth Lions mascot are to turn on the Lights at this year's switch on.

0033/2324 **ITEMS FOR A FUTURE AGENDAS**

Members discussed the following item for inclusion on a future agenda:

- Highstreet Christmas Market



0034/2324

**PUBLIC BODIES**

Proposed by Councillor S Barlow Seconded by Councillor C Aked  
Unanimously agreed by all Councillors.

Public Bodies (Admission to Meetings) Act 1960 RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

0035/2324

**REMEMBRANCE SUNDAY SERVICE- 12<sup>TH</sup> NOVEMBER 2023**

Members discussed the Remembrance Sunday service for 2023. The project plan provided by the Grounds and Services Officer was noted by members, which is to be shared with the Chair of the Royal British Legion in an upcoming meeting.

0036/2324

**CONTRACT TRADING TOWN HALL**

Members discussed the request for evening trading under the Town Hall on weekends. Further work is to be completed by Town Council Staff and to be brought forward to a future meeting.

Meeting Closed at: 21:47pm