



16th January 2024

The meeting of **EVENTS COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 23rd January 2024** at **6.45PM** when the following Members are summoned to attend:

Councillors I Wellings (Chair) R Connolly, C Aked, S Barlow and R Ireland

Yours sincerely

Clare Turner
Town Clerk

BRIDGNORTH EVENTS COMMITTEE AGENDA – TUESDAY 23rd January 2024

1. Apologies for Absence

2. Declarations of Interest

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

3. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

1. Resident email regarding Bridgnorth 10k Run- Sunday 22nd October 2023

Dear Bridgnorth Running Club,

As a resident of Cartway it is always welcome to receive notice of when the High St is closed for an event & arrangements for alternative access are provided.

In addition, within your informative letter, reminders are given as to not abusing one way roads & along with fly posters the event was very well managed.

I would however, like to draw your attention to the Traffic Regulation Order (TRO) that prohibits motor vehicles from entry to Cartway/Friar's St unless for access & the need to reflect that in appropriate temporary signage.

Signage used on Sunday (see image 1) does not reflect this. A number of local residents have requested both Bridgnorth Town & Shropshire Councils to ask promoters of events to use a more appropriate sign (see images 2 & 3) this must be stored locally, as you can see from past event photos.

Lastly, though marshals were at the top of Cartway (this was around 11.30hrs) there were none by the red sign placed at the entrance to Postern Gate. Any approaching vehicles needing to access Cartway/Friar's St would have either had to manually move it to get by or alternatively wait for a marshal to notice.

Thank you for your consideration & please take this in the spirit it is given, for a safe & successful event for all.

4. Minutes

4.1. To approve the minutes of the meeting of Events Committee held on Tuesday 12th September 2023.

5. Members Question Time

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

Community and Other Events (SUP001- Supplementary Information included)

6. Bridgnorth 10k Run- 27th October 2024

Members are to receive a verbal update on the review of last year's event. Members are to note the proposed 2024 date of 27th October 2024 for this year's 10k Run.

7. Festive Tractor Run Review 2023

Members are to receive a verbal update from the event organisers and review the Festive Tractor Run which took place on 17th December 2023.

8. Vintage Tractor Run- 17th March 2024

Members are asked to note the vintage tractor run taking place on Sunday 17th March 2024, and to receive a verbal update, from event organisers.

9. Bridgnorth Walk and Marathon- 6th May 2024

Members are asked to note the date of this year's Bridgnorth Walk and Marathon which is to take place on Monday 6th May 2024.

10. Bradney House Fundraiser- Castle Grounds- Saturday 6th July 2024

Members are asked to note the date of the Bradney House Fundraiser concert in the Castle Grounds, taking place on Saturday 6th July 2024.

11. Harry Potters Birthday celebration- Wednesday 31st July 2024

Members are asked to note Harry Potters Birthday celebration which is being held in Bridgnorth Highstreet on Wednesday 31st July 2024.

12. Bridgnorth Carnival 2024- Sunday 26th May 2024

Members are asked to note that the Bridgnorth Carnival will be taking place on Sunday 26th May 2024.

Town Council Events

13. International Women's Day- Friday 8th March 2024

Members are to discuss and propose how the Town Council contribute towards celebrating international women's day for 2024.

14. Remembrance Sunday

Members are to agree and arrange a wash up meeting to be held with representatives of the Royal British Legion and partners for preparation for Remembrance Sunday 2024.

15. Teddy Bears Picnic 2023/24

Members are asked to discuss preparations for the Teddy Bears Picnic taking place on Thursday 25th July 2024, and to review the feedback received for 2023.

Members are asked to discuss the following in particular–

a) To decide if we book Pinxton puppets for this year or find alternative/ additional entertainment.

b) Decide what type of competition to hold this year.

c) To decide if we have the funfair and bouncy castle for 2024.

(Appendix A)

16. Senior Citizens Tea Party- Bridgnorth Community Hall – Saturday 15th June 2024

Members are asked to discuss preparations for the Senior Citizens Tea Party, to be held on the agreed date of 15th June 2024.

17. 80th Anniversary of D-Day 6th June 2024

Members are asked to note and agree a proposal to be recommended to full Council for an 80th Anniversary D-day working group to be formed as well as to agree the next steps.

(Appendix B)

18. Christmas Light Switch On 2024

Members are asked to review and discuss the feedback questionnaires for the Christmas Light Switch on as well as receive a verbal overview of the event from the Grounds and Services Officer. Members are to propose a date for 2024.

(Appendix C)

19. Highstreet Christmas Market

Members are to discuss the potential of introducing a Highstreet Christmas Market for 2024.

20. Items for Future Agendas

Members are asked to discuss items for inclusion on future agendas.