



8th November 2023

The meeting of **PERSONNEL COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 14th NOVEMBER 2023** at **6.45PM** when the following Members are summoned to attend:

Councillors C Aked (Chair), S Barlow, N Cooper, E Marshall, I Wellings

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Clare Turner'.

Clare Turner
Town Clerk

BRIDGNORTH PERSONNEL COMMITTEE AGENDA – TUESDAY 14th NOVEMBER 2023

1. Welcome

Members are asked to receive a welcome to the meeting from the Chair.

2. Apologies for Absence

Members are asked to receive any apologies for absence.

3. Declarations of Interest

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

4. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

5. Minutes

5.1. To approve the minutes of the meeting of Personnel Committee held on Tuesday 25th April 2023 and 27th June 2023.

6. Members Question Time

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

7. Items for Next Agenda

Members are asked to discuss items for inclusion on the next agenda.

8. Public Bodies

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

9. Staffing Matters

- 9.1.1. To receive a report from the Town Clerk and consider any recommendations contained within.
(Report to follow)