



11th October 2023

The meeting of **BRIDGNORTH TOWN COUNCIL** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 17th OCTOBER 2023** at **6.45PM** when the following Members are summoned to attend:

Councillors R Connolly (Mayor), C Aked, C Baines MBE, S Barlow, J Buckley, A Chetter, , D Cooper, N Cooper, T Green, R Ireland, E Marshall, L Neal, L Rochelle, K Sawbridge BEM, R Seabright, I Wellings

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Clare Turner'.

Clare Turner
Town Clerk

BRIDGNORTH TOWN COUNCIL AGENDA – TUESDAY 17th OCTOBER 2023

1. Welcome

Members are asked to receive a welcome to the meeting from the Mayor and to welcome the new Councillor for Morfe Ward, Councillor Tony Green.

2. Apologies for Absence

Members are asked to receive any apologies for absence.

3. Declarations of Interest

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

4. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

5. Bridgnorth Community Health and Wellbeing Survey (Joint Strategic Needs Assessment)

Members are asked to suspend Standing Orders to proceed with a presentation and update by Amanda Cheeseman Shropshire Council regarding the Place Space Community Health and Wellbeing Bridgnorth Needs Assessment. Which forms part of the Joint strategic Needs Assessment with Public Health.

Members will be given opportunity to ask questions.

Members are asked to reinstate standing orders to proceed with the remainder of the meeting.

(BTC/31/2324 and BTC/32/2324)

6. Minutes

6.1. To approve the minutes of the meeting of Bridgnorth Town Council held on Tuesday 19th September 2023

(TC/08/2324 on the Town Council website)

6.2 To note the minutes of the Planning Committee held on Tuesday 3rd October 2023

(PL/07/2324 on the Town Council Website)

6.3 To note the minutes of the Events Committee held on 12th September 2023

(EV/02/2324 on the Town Council website)

7. Mayor's and Deputy Mayor's Diary – September 2023

7.1. Mayor's Diary

2nd September - Summer Reading Challenge Presentation Bridgnorth Library

8th September - Opened Bridgnorth Green Festival

8th September - Attended Bridgnorth Fire Station Open Day

9th September - Attended Italian Auto Festival

12th September - BID meeting at Castle Hall

17th September - Arts Trail Goodbye Bridgnorth Library

23rd September - Shirefolk Music Event Violet's Tea Room

24th September - Much Wenlock Civic Service

26th September - Attended Funeral for Mrs Margaret Veal, Vice President of League of Friends

29th - Attended BBC Radio Shropshire Make a Difference Awards Anstice Hall, Madeley.

7.2. Deputy Mayor's Diary

4th September - B&SSC meeting Bridgnorth Library.

10th September - Italian Car Show Bridgnorth High St

17th September - Art Trail Statues Finale at the Library

8. Members Question Time

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

9. Shropshire Councillor

Members are asked to receive a verbal report from Shropshire Councillor Rachel Connolly.

10. Finance

10.1. Accounting and Audit

Members are asked to note that Councillors A Chetter and R Connolly, on Friday 22nd September 2023, authorised those bank payments approved by Council at the meeting held on Tuesday 19th September 2023, verified the bank statements for August 2023 and authorised payroll for September 2023.

10.2 Payment Schedules

Members are asked to:

10.2.1 Approve the payment schedules.

*(RFO note: The reports show all payments that have been made in accordance with Financial Regulation 5.5 for all cashbooks and payments that are to be made for the September 2023 purchase ledger invoices).
(Appendix A to follow)*

10.2.2 Confirm which Councillors will be authorising bank payments, verifying bank statements and authorising payroll on Friday 20th October 2023.

10.3 Bank Reconciliations

Members are asked to note the bank reconciliations for September 2023:

Bank Reconciliation Statements
(Appendix B to follow)

11. Bank Mandates

Members are asked to agree for the RFO to update all bank mandates held by the Town Council to include the removal of Rollon Leraistre and the addition of Councillor Tony Green.

12. SYA Report

Members are asked to receive a report from the Town Clerk
(BTC/28/2324 and BTC/29/2324 on the Town Council website)

13. Update on the Planning Meeting held on 3rd October 2023 by Councillor David Cooper

Members are asked to receive a verbal update from Councillor David Cooper – Chair of the Planning Committee

14. Update on the Events committee Meeting held on 12th September 2023 by Councillor Ian Wellings

Members are asked to receive a verbal update from Councillor Ian Wellings – Chair of the Events Committee.

15. Update Bridgnorth Art Trail Working Group by Councillor Julie Buckley

Members are asked to receive a copy of the minutes from the Bridgnorth Art Trail Working Group and verbal update from Councillor Julia Buckley
(BTC/25/2324 on the Town Council website)

16. Speaker for the Annual Town Meeting Tuesday 14th May 2024

Members are asked to debate and agree on speakers for the Annual Town Meeting on 14th May 2024.

17. Engagement with the Chamber of Commerce

Members are asked to debate and agree any actions for the engagement with the Chamber of Commerce.
(0088/2324 in the minutes of the Town Council Meeting TC/07/2324)

18. Update from Boundary Review and Community Governance

18.1 Members are asked to note LGBCE's proposals for revised ward arrangements for Bridgnorth Town Council.

18.2 Members are asked to confirm that Bridgnorth Town Council will not object to Shropshire Council's current proposals for polling districts and polling places within the town.
(BTC/30/2324)

19. Items for Next Agenda

Members are provided with a current list of items on the Forward Plan and are asked to discuss items for inclusion on the next agenda.
(Appendix C on the Town Council website)