

BRIDGNORTH TOWN COUNCIL

**Minutes of the Workforce Committee Meeting of Bridgnorth Town Council held
in the Annexe, College House on Tuesday 14th June 2022 at 6.30pm.**

Present: Councillors C Aked, A Buffey, R Connolly, E Marshall, R Seabright

In Attendance: Ros Williams, Deputy Town Clerk

0051/2223 ELECTION OF CHAIRMAN

RESOLVED: to elect Councillor C Aked as Chairman of the Workforce Committee.

0052/2223 ELECTION OF VICE CHAIRMAN

RESOLVED: to elect Councillor A Buffey as Vice Chairman of the Workforce Committee.

0053/2223 APOLOGIES FOR ABSENCE

Councillor S Barlow	Unwell
Councillor N Cooper	Unwell
Councillor I Wellings	Unwell

0054/2223 DECLARATIONS OF INTEREST

Nil

0055/2223 PUBLIC QUESTION TIME

Nil

0056/2223 MINUTES

RESOLVED: to approve the minutes of the Workforce Committee held on Tuesday 3rd of May 2022 once amendments have been made to minute number 0393/2122 and that the minutes be signed by the Chairman as a true record.

0057/2223 TERMS OF REFERENCE

Members noted the Terms of Reference of the Workforce Committee.

0058/2223 PUBLIC BODIES

RESOLVED: in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore,

RESOLVED: that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

0059/2223 **STAFFING MATTERS**

- i) Members received a summary report from the Town Clerk on general staffing matters/ terms of service and associated personnel issues.
- ii) Members discussed and considered a number of workforce related matters including:
 - o Recruitment
 - o Employment contracts
 - o Training requirements

RESOLVED to:

Forward a confidential report to the next meeting of the Full Town Council that provides a summary of, the discussions, any delegated decisions made, and any recommendations that require approval by the Town Council.