



13<sup>th</sup> July 2023

The meeting of **BRIDGNORTH TOWN COUNCIL** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 18<sup>TH</sup> JULY 2023** at **6.45PM** when the following Members are summoned to attend:

Councillors R Connolly (Mayor), I Wellings (Deputy Mayor), C Aked, C Baines MBE, S Barlow, J Buckley, A Chetter, D Cooper, N Cooper, R Ireland, E Marshall, L Neal, L Rochelle, R Seabright, K Sawbridge BEM

Note: Vacancy x 1 Councillor

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Clare Turner'.

Clare Turner  
Town Clerk

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## **BRIDGNORTH TOWN COUNCIL AGENDA – TUESDAY 18<sup>TH</sup> JULY 2023**

### **1. Welcome**

Members are asked to receive a welcome to the meeting from the Mayor.

### **2. Apologies for Absence**

Members are asked to receive any apologies for absence.

### **3. Declarations of Interest**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

### **4. Public Question Time**

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

*(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)*

## **5. Future Bridgnorth**

Members are asked to suspend standing orders to proceed with a presentation from Offices from Shropshire Council and WSP regarding the Future Bridgnorth project. Members will be given the opportunity to ask questions.

Members are asked to reinstate standing orders to proceed with the remainder of the meeting.

## **6. Minutes**

5.1 To approve the minutes of the Bridgnorth Town Council meeting held on the 20<sup>th</sup> June 2023  
(*Report to follow*)

5.2 To approve the minutes of the Bridgnorth Extra-Ordinary Town Council meeting held on the 4<sup>th</sup> July 2023  
(*Report to follow*)

## **7. Mayor's Diary – June 2023**

Mayor's Diary June 2023 -

June 1<sup>st</sup> – Met Low Town businesses with Cllrs Sawbridge and N Cooper  
June 12<sup>th</sup> – Bridgnorth Hospital League of Friends AGM  
June 13<sup>th</sup> – Bridgnorth u17's football team prior to their visit to Schrobenuhausen  
June 20<sup>th</sup> – Crucial Crew at Bridgnorth Rugby Club  
June 24<sup>th</sup> - Bridgnorth Netball Club 20<sup>th</sup> Anniversary Presentation Evening

Deputy Mayor's Diary June 2023

June 22<sup>nd</sup> - Crucial Crew

## **8. Members Question Time**

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

## **9. Shropshire Councillor**

Members are asked to receive a report from Shropshire Councillor Kirstie Hirst-Knight.

## **10. Finance**

10.1. Accounts Paid – June 2023

Members are asked to receive notification of items which have been paid in accordance with Financial Regulation 5.5.  
(*Appendix A on the Town Council website*)

10.2. Members are asked to note receipt of Cashbooks 1, 2 & 3 for both June 2023.  
(*Appendix B on the Town Council website*)

### 10.3. Budget Report

Members are asked to note the Budget Summary report, including Earmarked Reserves for June 2023.  
(Appendix C on the Town Council website)

### 10.4. Balance Sheet

Members are asked to note the balance sheet as 30<sup>th</sup> June 2023.  
(Appendix D on the Town Council website)

### 10.5. Town Council Bank Reconciliation Statements

Members are asked to note the bank reconciliation statements for June 2023.  
(Appendix E on the Town Council website)

### 10.6. Accounts for Payment

Members are asked to:

- 10.6.1. Authorise the invoices for payment.  
(Appendix F on the Town Council website)
- 10.6.2. Confirm which Councillors will be authorising bank payments, verifying bank statements and authorising payroll for July 2023 on Friday 21<sup>st</sup> July 2023.

### 10.7. Accounting and Audit

Members are asked to note that Councillors N Cooper and R Connolly, on Thursday 22<sup>nd</sup> June 2023, authorised those bank payments approved by Council at the meeting held on Tuesday 20<sup>th</sup> June 2023 and authorised payroll May 2023.

## 11. Councillor Vacancy

Members are asked to note the public notice detailing the casual vacancy following the resignation of Councillor Rollon Leraistre for Morfe Ward.  
(BTC/07/2324 on the Town Council website)

## 12. Update from Twinning Association

Members are asked to receive an update from the Twinning Association following the visit to Schrobenhausen  
(BTC/08/2324 on the Town Council website)

## 13. Bridgnorth Town Council Letters of Support

Members are asked to note the letter of support from Bridgnorth Town Council for Good4Good to support a funding bid for possible funding via UKSPF Funding that includes Bridgnorth.  
(BTC/09/2324 on the Town Council website)

Members are asked to note the letter of support from Bridgnorth Town Council for Shropshire Council to support a funding bid for possible funding via the Local Industrial Decarbonisation Plans (LIDP) competition - Bridgnorth.

*(BTC/10/2324 on the Town Council website)*

#### **14. Security Bollards at Bridgnorth Town Hall**

Members are asked to receive a report and agree the recommendations from the Grounds & Services Officer regarding the replacement and costs for the security bollards at Bridgnorth Town Hall.

*(BTC/11/2324 on the Town Council website)*

#### **15. Maintenance Area**

Members are asked to receive a report from the Town Clerk and agree the recommendations for a dedicated secure maintenance area at the Cemetery for the Maintenance Team.

*(BTC/12/2324 on the Town Council website)*

#### **16. Grant Application**

Members are asked to receive and agree the grants applications and updates for the following grant applications received;

- Northgate Swimming Club - *(BTC/13/2324 on the Town Council website)*
- Energy Reduction Steering Group - to receive verbal update

#### **17. Update – Bridgnorth Local Plan**

Members are asked to receive a verbal update from Councillor D Cooper regarding the Bridgnorth Local Plan.

#### **18. Items for Future Agenda**

Members are asked to discuss items for inclusion on a future agenda.

#### **19. Public Bodies (Admission to Meetings) Act 1960**

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, RECOMMENDED that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

#### **20. Retaining Wall**

- 20.1 Members are asked to receive an update on the ongoing repairs of the Retaining Wall from the Town Clerk.
- 20.2 Members are asked to receive an update following a meeting with the Chief Executive and Executive Director for Place from Shropshire Council.