



**Report**

Officer: Emily Overton – Cemetery, Property, and Grounds Administrator

Date: 06<sup>th</sup> June 2023

Meeting: Events Committee -13<sup>th</sup> June 2023

**Christmas Light Switch On- Progression Report**

**Aim**

- To update Councillors on the progress of the planning for the Christmas Light Switch On taking place on Friday 24<sup>th</sup> November 2023.

**Background**

- Planning for this year's switch on began in April.
- The road closure for the event has been approved by Shropshire Highways on the 06<sup>th</sup> June 2023.
- Applications for stalls, caters and bars were made public on the 31<sup>st</sup> May.
- Stage has been booked on 31<sup>st</sup> May.

**Discussion/Comment**

Councillors to note the following updates/actions which have taken place:

- We have already reached capacity for both caters and bars.
- Shropshire Councils supplier Keir have been contacted for us to borrow barriers for the event as previous year.
- Theatre on the Steps have been contacted and would like to attend to walk the streets again in costume.
- Last year we had a Christmas jumper competition for primary school children which was a great success. Councillors are asked to consider if we want to hold the same this year, or an alternative competition.
- All advertising and promotional material has been done in preparation.

**Recommendation(s)**

- For the events committee to decide on what type of competition to hold for primary school children this year.

Emily Overton

Cemetery, Property and Grounds Administrator