



7<sup>th</sup> June 2023

The meeting of **EVENTS COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 13<sup>th</sup> JUNE 2023** at **5.30PM** when the following Members are summoned to attend:

Councillors R Connolly (Chair), C Aked, S Barlow, R Ireland, and I Wellings

Yours sincerely

Clare Turner  
Town Clerk

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## **BRIDGNORTH EVENTS COMMITTEE AGENDA – TUESDAY 13<sup>TH</sup> JUNE 2023**

### **1. Welcome**

Members are asked to receive a welcome to the meeting from the Chair.

### **2. Election of Chair**

Members are asked to elect a Chair of the Events Committee.

### **3. Election of Vice Chair**

Members are asked to elect a Vice Chair of the Events Committee.

### **4. Apologies for Absence**

Members are asked to receive any apologies for absence.

### **5. Declarations of Interest**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

### **6. Public Question Time**

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of

Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

*(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)*

#### Question from resident

1. *Regarding High St events, is it now time for a prepared check list of conditions to be presented to promoters which has to be fully signed off, with accompanying evidence, at least a month before an event date and in the event that undertakings are broken on the day, an application by any promoter will not be approved for the following year?*

### **7. Minutes**

- 7.1. To approve the minutes of the meeting of Events Committee held on Monday 6<sup>th</sup> March 2023.  
*(EVE/05/2223 on the Town Council website)*

### **8. Members Question Time**

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

### **9. Coronation Tea Party**

Members are asked to review the recent Coronation Tea Party event that took place on Saturday 13<sup>th</sup> May 2023 and set a provisional date for next year's event.

### **10. Italian Automoto Festival 2023**

Members are informed that a meeting with the organiser is due to take place, prior to the 2023 event, with Councillors S Barlow, R Ireland and I Wellings. Various items will be discussed including residents access during the event.

### **11. Tractor Rally**

Members are asked to note that the organisers of the recent Tractor Rally have contacted the Council with regards to setting up a meeting to discuss future events and relevant protocols.

### **12. Remembrance Sunday**

To discuss preparations for the Bridgnorth Remembrance Sunday Service.

12.1 Members are asked to note communications that have been received from RAF Cosford on the level of their involvement for 2023.  
*(Appendix A on the Town Council website)*

12.2 Members are asked to confirm the following -

- a) To keep the parade in Whitburn Street.
- b) The positioning of Councillors on the pathway in Castle Grounds.
- c) Discuss when it would be appropriate to move the wreaths to the bandstand.

### **13. Bridgnorth In Bloom**

Members are asked to discuss the proposal, from Love Bridgnorth, for the Council to become involved in the annual Bridgnorth in Bloom competition by providing the necessary funds to purchase rosettes and prize vouchers.

### **14. Teddy Bears Picnic**

Members are asked to receive a verbal update on the progression of the event.

### **15. Christmas Light Switch On**

Members are asked to discuss preparations for the Switch On event that have already taken place.

*(Appendix B on the Town Council website)*

### **16. Bridgnorth Town Carnival**

Members are asked to review and discuss the recent Carnival.

### **17. Items for Future Agendas**

Members are asked to discuss items for inclusion on future agendas.