



20<sup>th</sup> April 2023

The meeting of **PERSONNEL COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 25<sup>th</sup> APRIL 2023** at **6.00PM** when the following Members are summoned to attend:

Councillors C Aked (Chair), S Barlow, R Connolly, N Cooper, E Marshall, R Seabright, I Wellings

Yours Sincerely

Clare Turner  
Town Clerk

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## **BRIDGNORTH PERSONNEL COMMITTEE AGENDA – TUESDAY 25<sup>th</sup> APRIL 2023**

### **1. Welcome**

Members are asked to receive a welcome to the meeting from the Chair.

### **2. Apologies for Absence**

Members are asked to receive any apologies for absence.

### **3. Declarations of Interest**

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

### **4. Public Question Time**

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

*(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)*

### **5. Members Question Time**

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

## **6. Terms of Reference for Personnel Committee**

Members are asked to review the current Terms of Reference for the Personnel Committee and discuss any changes.

*(TC/054/2223)*

## **7. Items for Future Agenda**

Members are asked to discuss items for inclusion on a future agenda.

## **8. Public Bodies**

**RECOMMENDED** in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

## **9. Staffing Matters**

The Town Clerk will provide an update on current staffing matters and discuss the proposed way forward. The Town Clerk will also open dialogue with the Committee on future plans for staffing.