



15th March 2023

The meeting of **BRIDGNORTH TOWN COUNCIL** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 21ST MARCH 2023** at **7.15PM** when the following Members are summoned to attend:

Councillors K Sawbridge BEM (Mayor), C Aked, C Baines MBE, S Barlow, J Buckley, A Chetter, R Connolly, D Cooper, N Cooper, R Ireland, R Leraistre, E Marshall, L Neal, L Rochelle, R Seabright, I Wellings

Yours Sincerely

Clare Turner
Town Clerk

BRIDGNORTH TOWN COUNCIL AGENDA – TUESDAY 21ST MARCH 2023

1. Welcome

Members are asked to receive a welcome to the meeting from the Mayor.

2. Apologies for Absence

Members are asked to receive any apologies for absence.

3. Declarations of Interest

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

4. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

5. Minutes

5.1. To approve the minutes of the meeting of Bridgnorth Town Council held on Tuesday 21st February 2023.

(BTC/15/2223 on the Town Council website)

6. Policing Charter – Safer Neighbourhood Team

At the Town Council meeting held on the 18th October 2022, the following resolutions were made under minute no. 0195/2223:

*“Members **RESOLVED** that:*

The 3 policing priorities should now be:

- 1. To reduce illegal drug activity, particularly in residential areas.*
- 2. To reduce speeding cars and antisocial driving in and around the Town Centre.*
- 3. To tackle antisocial behaviour with an emphasis on the evenings in and around the Town Centre.”*

It is **RECOMMENDED**: that members resolve to continue with the agreed policing charters from the meeting on the 18th October 2022.

7. Mayor’s and Deputy Mayor’s Diary – February 2023

7.1. Mayor’s Diary

16th - Jubilee tree planting with the Town Marshall

7.2. Deputy Mayor’s Diary

25th - Fundraiser at the Cartway Methodist Church for the Turkey/Syria Earthquake

8. Members Question Time

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

9. Shropshire Councillor

Members are asked to receive a verbal report from Shropshire Councillor Christian Lea.

10. Finance

10.1. Accounts Paid – February 2023

Members are asked to receive notification of items which have been paid in accordance with Financial Regulation 5.5.

(Appendix A on the Town Council website)

10.2. Members are asked to note receipt of Cashbooks 1, 2 & 3.

(Appendix B on the Town Council website)

10.3. Budget Report

Members are asked to note the Budget Summary report, including Earmarked Reserves.

(Appendix C on the Town Council website)

10.4. Balance Sheet

Members are asked to note the balance sheet as of the 28th February 2023.

(Appendix D on the Town Council website)

10.5. Town Council Bank Reconciliation Statements

Members are asked to note the bank reconciliation statements.
(*Appendix E on the Town Council website*)

10.6. Accounts for Payment

Members are asked to:

10.6.1. Authorise the signing of invoices for payment.
(*Appendix F on the Town Council website*)

10.6.2. Confirm that Councillors L Neal and I Wellings will be authorising the bank payments on Friday 24th March 2023.

10.7. Accounting and Audit

Members are asked to note that Councillors K Sawbridge and N Cooper, on Friday 24th February 2023, verified/signed the bank statements for January 2023 and authorised those payments approved by Council at the meeting held on Tuesday 21st February 2023 and authorised payroll for February 2023.

11. Green Spaces Working Group

Members are asked to note the minutes of the Green Spaces Working Group meeting held on the 16th January 2023.
(*Appendix G on the Town Council website*)

12. Grant Applications

12.1. Members are asked to review the attached report regarding a grant application from the Bridgnorth Festival.
(*TC/45/2223 on the Town Council website*)

12.2. Members are asked to review the attached report regarding a grant application from the Christians Against Poverty Bridgnorth.
(*TC/46/2223 on the Town Council website*)

13. Local Cycling and Walking Infrastructure Plan (LCWIP) Consultation

Members are asked to receive an update report from the LCWIP Working Group regarding the ongoing consultation.
(*Appendix H on the Town Council website*)

14. DLF Works Schedule

Members are asked to receive a report from the Grounds Supervisor regarding work completed in March, and scheduled works for April.
(*Report to Follow*)

15. Twinning Association

The Town Clerk will provide an update on the Twinning Association.

16. Lottery Grant

Members are asked to note that we have successfully been awarded a grant from the National Lottery for £2,200 to use for the Kings Coronation Tea Party.

17. Items for Next Agenda

Members are asked to discuss items for inclusion on the next agenda.

18. Public Bodies

RECOMMENDED: in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED:** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

19. SYA Contract

Members are asked to discuss the renewal of the SYA contract for youth provision which expires on the 1st April 2023.
(Report to Follow)

20. Electricity Contract Renewal

Members are asked to discuss the electricity contract renewal.
(Report to Follow)

21. Retaining Wall at Castle walk

Members are asked to receive an update from the Town Clerk on the Retaining Wall Project.
(Report to Follow)

22. Personnel Committee

Members are asked to receive a staffing update from the Chair of the Personnel Committee.