



14th November 2022

The **EXTRAORDINARY** meeting of **EVENTS COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE** on **FRIDAY 18TH NOVEMBER 2022** at **4.00PM** when Members are summoned to attend.

Yours Sincerely

Roslyn Williams
Interim Town Clerk

BRIDGNORTH EVENTS COMMITTEE AGENDA – FRIDAY 18TH NOVEMBER 2022

1. Apologies for Absence

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

3. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

4. Minutes

- 4.1. To approve the minutes of the meeting of Events Committee held on Monday 5th September 2022.
(EVE/02/2223 on the Town Council website)

5. Members Question Time

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

6. Terms of Reference

Members are asked to review the Terms of Reference and delegated authority of the Events Committee.

(Appendix A on the Town Council website)

7. Remembrance Sunday

Members are asked to review the Remembrance Sunday event that took place on Sunday 13th November 2022 and the request received from the Guides for the 2023 event.

(Appendix B on the Town Council website)

8. Christmas Light Switch on

Following an earlier meeting, members are asked to confirm final arrangements for the Bridgnorth Christmas Light Switch on which is to be held on Friday 25th November 2022.

9. Teddy Bear's picnic

Members are asked to set a date and start preliminary plans for the Teddy Bear's Picnic 2023.

10. Review of Commercial/Outside Bodies use of Town Council Land

10.1. High Street Closures

To discuss the rules, regulations, requirements, loss of trade and disruption surrounding events on the High Street that require a road closure.

10.2. Italian Car Show

Members are asked to review the recent Italian Car Show and discuss a possible new location for next year.

10.3. Bridgnorth Rugby Club

Members are asked to review the usage of the Severn Park car park by Bridgnorth Rugby Club for their annual firework display.

10.4. Festive Tractor Run

Members are asked to note that the Festive Tractor run will be taking place on Sunday 11th December 2022 from the Livestock Market at 5pm. They will arrive on the High Street at approximately 5.30pm.

(Appendix C on the Town Council website)

10.5. Bridgnorth Musical Theatre Company

Members are asked to note that a three-day production by the Bridgnorth Musical Theatre Company will take place in the Town Hall from the 16th-18th March 2023.

10.6. Funfair

An application has been received to hold the Funfair in Severn Park on the 20th-23rd April 2022. Members are asked to consider this.

10.7. Bridgnorth Lions Walk

Members are asked to consider an appropriate fee for the application received from the Bridgnorth Lions to use inside the Town Hall (from 7am-7pm) as an area for storage and toilets whilst also using underneath the Town Hall (6.30am-6pm) for the Bridgnorth Walk on the 1st May 2023.

10.8. Paddle boarding event

Members are asked to consider the query received from Z-I-P Pre Pitched, who would like to hold a paddleboarding event in Severn Park on the 13th May 2022 and decide an appropriate fee.

(Appendix D on the Town Council website)

10.9. Christmas Tipi

Members are asked to consider the query received from Typically Inspired, who would like to hold a Christmas Tipi event in Bridgnorth and decide an appropriate location and fee.

(Appendix E on the Town Council website)

Membership: Councillors R Connolly (Chair), C Aked, C Baines, S Barlow, N Cooper, and I Wellings