



9th November 2022

The meeting of **BRIDGNORTH TOWN COUNCIL** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 15TH NOVEMBER 2022** at **7.15PM** when Members are summoned to attend.

Yours Sincerely

Roslyn Williams
Interim Town Clerk

BRIDGNORTH TOWN COUNCIL AGENDA – TUESDAY 15TH NOVEMBER 2022

1. Apologies for Absence

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

3. Public Question Time

Members are asked to note the response to Mr Daniels question from the Town Council meeting held on the 1st November 2022, provided by Councillor N Cooper.

1. Does the Town Council have an estimate for the cost of the removal of the Arts Trail Statues and the making good of the ground on which they stand, and if so what is the estimate?
2. How much money has been set aside for this purpose and is available to the Council?

A: The train trail has £7,800 in reserves to cover the removal of the statues. We have indicative costs for the removal of the statues from non-highway sites (£1,100 in total) but do not yet have quotations from the specialist contractors that will be need to remove the statues from the High St , Listley St and Whitburn St in the of Autumn 2023.

4. Shropshire Councillor

Members are asked to receive a verbal report from Shropshire Councillor Christian Lea.

5. Minutes

5.1. To approve the minutes of the meeting of Bridgnorth Town Council held on Tuesday 1st November 2022.
(BTC/09/2223 on the Town Council website)

5.2. To note the minutes of the meeting of the Finance Committee held on Tuesday 8th November 2022.
(FIN/03/2223 to follow)

6. Mayor's and Deputy Mayor's Diary – October 2022

6.1. Mayor's Diary

5th October - Attended the initial BID meeting chaired by Sally Themans at Carrie England
6th October - Attended a 'Sustainability/Reduction in Carbon Emissions' initial meeting, chaired by Clive Dyson
25th October - Attended an Awards Celebration at the Himalaya - Dave Miah, the owner, won the best Regional Chef Award within the UK, as voted by diners

6.2. Deputy Mayor's Diary

1st October - Attended League of Friends Training day at Bridgnorth Hospital with unveiling of fountain in hospital courtyard.
2nd October - Afternoon tea hosted by High Sheriff of Shropshire in recognition of volunteers across the county
16th October - Visited Bridgnorth Baptist Church - update on CAP project
16th October - Much Wenlock Civic Service

7. Members Question Time

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

8. Finance

8.1. Accounts Paid – October 2022

Members are asked to receive notification of items which have been paid in accordance with Financial Regulation 5.5.
(Report to follow)

8.2. Members are asked to note receipt of Cashbooks 1, 2 & 3.
(Report to follow)

8.3. Budget Report

Members are asked to note the Budget Summary report, including Earmarked Reserves.
(Report to follow)

8.4. Balance Sheet

Members are asked to note the balance sheet as of the 31st October 2022.
(Report to follow)

8.5. Town Council Bank Reconciliation Statements

Members are asked to note the bank reconciliation statements.
(Report to follow)

8.6. Accounts for Payment

Members are asked to:

8.6.1. Authorise the signing of invoices for payment.
(Report to follow)

8.6.2. Confirm that Councillors R Ireland and N Cooper will be authorised to sign the cheques on Friday 18th November 2022.

8.7. Accounting and Audit

Members are asked to note that Councillors N Cooper and R Connolly, on Friday 21st October 2022, verified/signed the bank statements for September 2022 and signed those cheques approved by Council at the meeting held on Tuesday 18th October 2022 and authorised payroll for October 2022.

8.8. Budget 2023/2024

8.8.1. Members are asked to note the attached report with regards to the current financial position.
(Report to follow)

8.8.2. Members are asked to note the attached report with regards to potential service changes.
(Report to follow)

9. Carnival

Members are asked to note a report regarding the Carnival after a meeting held with the Interim Town Clerk and Carnival Committee. It is recommended that the Town Council **RESOLVES**:

To agree to the level of reserves needed and further agree to the Carnival grant of £2,500 remaining in the 2022/2023 budget.
(TC/26/2223 on the Town Council website)

10. Bridgnorth Commemorative Garden

Members are asked to consider correspondence from Bridgnorth Aluminium regarding a commemorative garden at the Hazeldine Foundry site.
(Appendix A on the Town Council website)

11. Community Governance Review

Members are asked to consider the following agenda submission from Councillor E Marshall:

“At its meeting in May 2021, Bridgnorth Town Council established a Community Governance Review Working Group. The working group has never met. Time is fast running out for any Community Group review to be undertaken and completed in time for recommendations to be implemented at the next scheduled Council elections in May 2025.

I, Cllr Edward Marshall would like to become a member of this working group with the intention to quickly bring to Council proposals to submit a request to Shropshire Council to undertake a Community Governance Review of BTC’s parish boundaries.”
(Appendix B on the Town Council website)

12. Outdoors and Property Managers Report

Members are asked to note a report from the Property and grounds Manager. It is recommended that the Town Council **RESOLVES**:

To decide on the December closing time of Listley Street toilets and whether or not to reinstate the hanging baskets on the Clock Tower and the Town Hall.
(TC/27/2223 on the Town Council website)

13. Working Group

Members are asked to form a working group to build responses to Shropshire Councils Local Cycling and Walking Infrastructure Plan (LCWIP) and Local Transport Plan.

14. Public Bodies

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

15. Staffing Matters

Members are asked to consider a proposal from the Chair of the Workforce committee Councillor C Aked regarding staffing matters.

Membership: Councillors K Sawbridge BEM (Mayor), C Aked, C Baines MBE, S Barlow, J Buckley, A Chetter, R Connolly, D Cooper, N Cooper, R Ireland, E Marshall, L Neal, L Rochelle, R Seabright, I Wellings