



31st August 2022

The meeting of **BRIDGNORTH TOWN COUNCIL** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 6TH SEPTEMBER 2022** at **7.15PM** when Members are summoned to attend.

Yours Sincerely

Roslyn Williams
Town Clerk

BRIDGNORTH TOWN COUNCIL AGENDA – TUESDAY 6TH SEPTEMBER 2022

1. Apologies for Absence

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

3. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

4. Minutes

4.1. To approve the minutes of the meeting of Bridgnorth Town Council held on Tuesday 16th August 2022.
(BTC/05/2223 on the Town Council website)

5. Announcements

5.1. Mayor's Diary – August 2022

18th – Opened the Bridgnorth & District Art Society Exhibition

5.2. Japanese Knotweed

Members are asked to note that following the receipt of three quotes, a contractor has been instructed to carry out the eradication of the Japanese Knotweed that is located on the riverbanks.

6. Members Question Time

Members are asked to receive questions, if any, in accordance with Standing Order 27 and to take no more than 15 minutes in total.

7. Policing Charter – Safer Neighbourhood Team

At the Town Council meeting held on the 15th of February 2022, the following resolutions were made under minute 0316/2122:

“Members **RESOLVED** that:

The 3 policing priorities should now be:

1. Elimination/reduction of illegal drug activity.
2. Reduce speeding cars in and round the town and town centre and antisocial driving.
3. Tackle vehicle related crime (thefts for vehicles, vandalism, and vehicle theft).”

Members are asked:

- 7.1. To receive a briefing from a member of the local policing team regarding performance against the charter priorities.
- 7.2. To confirm the Town Council’s three policing charter priorities for the next six months.

8. Outdoor & Property Report

Members are asked to receive the above report which has been completed by the Direct Labour Force Supervisor and the Senior Property Maintenance Operative. It is **RECOMMENDED** that the Town Council notes the report and the activities being undertaken and that the 2 noticeboards in the entrance of Castle Hall be painted in matching colours. Members are asked to approve the choice of colour.
(TC/17/2223 on the Town Council website)

9. Request from the Trustees of the Bridgnorth Community Hall

To receive a report and recommendation for a refund to the Bridgnorth Community Hall of £90.
(TC/18/2223 on the Town Council website)

10. Shropshire Council Community Tree Scheme

Members are asked to consider the following correspondence.

“We now have some additional funding available to supply free of charge some large, feathered trees (1-1.5m tall, bare root). ‘Feathered’ trees are larger than the transplants provided through the Community Tree Scheme, and so would be more suitable for locations such as wide road verges or village greens, for example, where they would be more prominent visually. If you are interested in a single, a few, or a larger number of feathered trees for planting where they will be a public benefit, please apply to us using the attached form.

Please note that the choice is limited to the following species:

English Oak
Wild Cherry
Silver Birch
Red Oak
Common Alder

Please be aware that applicants must be able to collect their trees from either Prees Heath Forest Nursery, which is located at Higher Heath in the north of the county, or from John Holliday (formerly Potters Farm Tree Nursery), at Lower Hayton, north of Ludlow. Please don't apply if you're not willing or are unable to collect your trees from one or other of these locations

We would like to be able to notify the nursery of how many feathered trees to put aside for us by the end of September and hope to have them ready for distribution sometime in December.”

11. Risk Management Schedule

To consider and adopt the revised risk management schedule.
(*Appendix A on the Town Council website*)

12. Annual Governance & Accountability Return – Year End 31st March 2022

Members are asked to:

- 12.1. Note the review of Bridgnorth Town Council's Annual Governance & Accountability Return (AGAR), copy attached.
- 12.2. Note the satisfactory review by the external auditor (PKF Littlejohn LLP) of Bridgnorth Town Council's Annual Governance & Accountability Return (AGAR), without additional comment.
- 12.3. Note a copy of the Notice of Conclusion of Audit and that the publishing of the Notice and Sections 1, 2 & 3 of the AGAR occurred on the 31st August 2022 on the Councils website and notice boards.
(*Appendix B on the Town Council website*)

13. Public Bodies

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

14. Staffing Matters

To receive a brief from the chair of the Workforce Committee, Councillor Aked, with regards to the Town Clerk recruitment.

Membership: Councillors K Sawbridge BEM (Mayor), C Aked, C Baines MBE, S Barlow, J Buckley, A Buffey, A Chetter, R Connolly, D Cooper, N Cooper, R Ireland, E Marshall, L Neal, L Rochelle, R Seabright, I Wellings