

**BRIDGNORTH TOWN COUNCIL**

**Minutes of the Workforce Committee Meeting of Bridgnorth Town Council held in the Annexe, College House on Tuesday 14<sup>th</sup> June 2022 at 6.30pm.**

Present: Councillors C Aked, A Buffey, R Connolly, E Marshall, R Seabright  
In Attendance: Ros Williams, Deputy Town Clerk

0051/2223 **ELECTION OF CHAIRMAN**

**RESOLVED:** to elect Councillor C Aked as Chairman of the Workforce Committee.

0052/2223 **ELECTION OF VICE CHAIRMAN**

**RESOLVED:** to elect Councillor A Buffey as Vice Chairman of the Workforce Committee.

0053/2223 **APOLOGIES FOR ABSENCE**

Councillor S Barlow	Unwell
Councillor N Cooper	Unwell
Councillor I Wellings	Unwell

0054/2223 **DECLARATIONS OF INTEREST**

Nil

0055/2223 **PUBLIC QUESTION TIME**

Nil

0056/2223 **MINUTES**

**RESOLVED:** to approve the minutes of the Workforce Committee held on Tuesday 3<sup>rd</sup> of May 2022 once amendments have been made to minute number 0393/2122 and that the minutes be signed by the Chairman as a true record.

0057/2223 **TERMS OF REFERENCE**

Members noted the Terms of Reference of the Workforce Committee.

0058/2223 **PUBLIC BODIES**

**RESOLVED:** in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore,

**RESOLVED:** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

0059/2223 **STAFFING MATTERS**

- i) Members received a summary report from the Town Clerk on general staffing matters/ terms of service and associated personnel issues.
- ii) Members discussed and considered a number of workforce related matters including:
  - o Recruitment
  - o Employment contracts
  - o Training requirements

**RESOLVED to:**

**Forward a confidential report to the next meeting of the Full Town Council that provides a summary of, the discussions, any delegated decisions made, and any recommendations that require approval by the Town Council.**