

MINUTES OF THE BRIDGNORTH COMMUNITY HALL

Management Committee Meeting held on Friday 22nd July 2022 at The Bridgnorth Community Hall

Registered Charity No 1050804

Present:

Councillor E Marshall, Councillor A Buffey, Councillor C Baines MBE,
Councillor N Cooper, Councillor I Wellings

In attendance:

L Jakeman, departing Clerk to the Management Committee
R Williams, incoming Clerk to the Management Committee

1) Apologies

Nil

2) Note the resignation of Mr Ron Whittle OBE>

The Chair advised that Mr Ron Whittle had resigned from the Management Committee. The Chair further advised the Committee that he had written to Mr Whittle to formally thank him for his many years of loyal and productive contribution to the Charity.

3) Minutes

Minutes of the meeting held on 18th March 2022 were approved.

4) Finance Statements

- a) The meeting considered the financial statements as at the end of June 2022. Committee members were given the opportunity to review hard copies of the Charity's bank statements. Members noted that the balance of the bank account as at 30th June 2022 stood at £33,095.28.
- b) The Committee asked that weekly booking information be forwarded to the Deputy Chair of the Management Committee so that they might have some feel for ongoing income streams.

5) Management Contract

The Committee noted the renegotiation had been completed and that revised Management fee is £17,010.

6) Insurance

Clerk to renegotiate insurance renewal based upon the same risks and enter into a contract subject to approval from the Chair and noting that the Community Resource (formerly RCC) could be contacted for advice on suitable providers.

7) Bank Mandate

Delete Ron Whittle and add the Clerk to Management Committee to the bank mandate.

8) Any Other Business

a) Internet Banking

The Committee asked if the Clerk could look into utilising internet banking for the payment of goods and services.

b) Constitution

The Committee agreed that the next meeting should include discussion on updating the constitution.

c) Buildings

The Committee discussed building maintenance and it was agreed that the matter should form part of the agenda for the next meeting.

9) Date of Next Meeting.

The next meeting will be held at 11am on 21st October 2022 at the Bridgnorth Community Hall in the meeting room.

Meeting ended at 12:00 pm.

Roslyn Williams
Clerk to the Trustees
Bridgnorth Community Hall