

BRIDGNORTH TOWN COUNCIL
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1st June 2022

The meeting of **WORKFORCE COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE** on **TUESDAY 14TH JUNE 2022** at **6.30PM** when Members are summoned to attend.

Yours Sincerely

Lee Jakeman
Town Clerk

Membership: Councillors N Cooper, C Aked, S Barlow, A Buffey, R Connolly, E Marshall, R Seabright, I Wellings

BRIDGNORTH WORKFORCE COMMITTEE AGENDA - TUESDAY 14TH JUNE 2022

1. Election of Chairman

Members are asked to elect a Chairman of the Workforce Committee.

2. Election of Vice Chairman

Members are asked to elect a Vice Chairman of the Workforce Committee.

3. Apologies for absence

4. Declarations of interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring officer.

5. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about agenda items. If a question relates more generally to the business of the Council, advance notification is preferred in order to provide a more considered response. Verbal responses are not always possible, and so questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or another named person.

(Clerks Note: The Council will generally permit up to 15 minutes for public questions, each question being limited to 3 minutes)

6. Minutes

To approve the minutes of the Workforce Committee meeting held on Tuesday 3rd of May 2022.

(PERS/06/2122 on the Town Council website)

7. Terms of Reference

Members are asked to note the Terms of Reference for the Workforce Committee that were approved at the full Town Council meeting on the 19th May 2022.

(Appendix A on the Town Council website)

8. Public Bodies

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the public and press be excluded.

9. Staffing Matters

To receive a report from the Town Clerk and consider any recommendations.
(Report to follow)