



Friday 27<sup>th</sup> May 2022

A meeting of the **EVENTS COMMITTEE** will be held in the Annexe, College House, St Leonard's Close, Bridgnorth on **Monday 6<sup>th</sup> June 2022 at 5.30pm**, when Members are summoned to attend.

Yours sincerely

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## AGENDA

1. Election of Chairman

Members are asked to elect a Chairman of the Events Committee.

2. Election of Vice Chairman

Members are asked to elect a Vice Chairman of the Events Committee.

3. Apologies for absence

Members are asked to receive apologies for absence for this meeting

4. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

## 5. Public Question Time

- i) To note the written response sent to Mr Richards, following his public questions from the meeting held on 1<sup>st</sup> March 2022.

Q1: What is the administrative structure of Bridgnorth Carnival?

Answer: The Carnival is administered by a community group with no direct links to the Town Council.

Q2: Who is legally responsible for the Bridgnorth Carnival?

Answer: The responsibility for the Carnival lies with the Community Group?

Q3: What are the criteria for grant funding of council funds to the Bridgnorth Carnival, to whom and for what purposes are they granted and what steps are taken to ensure that they have been properly spent?

Answer: The Town Council have asked for evidence of; a formal constitution, minutes of meetings and an appropriate bank account in the name of the community group that requires at least 2 signatories to authorise spend.

Q4: Have any funds been disbursed for the Carnival so far, and if so for what purpose.

Answer: No

- ii) Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 3y (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

*(Clerk's Note: The Council will generally permit up to 15 minutes to take questions with each question being limited to 3 minutes).*

## 6. Minutes

To approve the minutes of the meeting of the Events Committee meeting held on Tuesday 1<sup>st</sup> of March 2022.

*(EVCH/04/2122 on the Town Council website)*

## 7. Christmas Lighting Up Night

To receive a report from the Cemetery, Property and Grounds Administrator regarding the notes of the Events & Christmas Working Party meeting held on 1<sup>st</sup> March 2022 and further updates on the planning of the event.

*(Appendix A on the Town Council website)*

## 8. Remembrance Sunday

To receive any progress updates.

9. Road Closures for Events in Bridgnorth

- a. To consider correspondence from Shropshire Council regarding Bridgnorth Town Council being involved in the approval of road closures for events.  
*(Appendix B on the Town Council website)*
- b. To discuss residents' correspondence regarding the Bridgnorth Tractor Run and Bridgnorth Lions Walk High Street closures.  
*(Appendix C on the Town Council website)*
- c. To receive any updates on the Italian Automoto Festival on the 11th of September 2022.

10. Together at Christmas

To consider correspondence from the Together at Christmas Team regarding the use of Castle Hall on the 24<sup>th</sup>, 25<sup>th</sup> and 26<sup>th</sup> of December.  
*(Appendix D on the Town Council website)*

11. Review of Commercial/Outside bodies use of Town Council land.

Members can take the opportunity to discuss recent activities to consider whether the guidance used by officers remains appropriate or requires modification.

- a. To review the Funfair that took place on the 29<sup>th</sup> of April 2022 to the 2<sup>nd</sup> of May 2022 and to note correspondence from a resident on the matter.  
*(Appendix E on the Town Council website)*
- b. To review the Carnival that took place on the 3<sup>rd</sup> of June 2022.
- c. To receive an update on the Rowing Club Regatta on the 11<sup>th</sup> of June 2022.
- d. To discuss the use of the Severn Park Slipway by commercial canoeing companies.

12. Queen's Baton Relay

To note that arrangements for this event on the 23<sup>rd</sup> of July are being overseen by a working group comprising of all members of the events committee.

Membership: Councillors Aked, Baines, Barlow, Connolly, N Cooper and Wellings