



20th April 2022

The **MEETING** of **BRIDGNORTH TOWN COUNCIL** will be held in the **ANNEXE, COLLEGE HOUSE, BRIDGNORTH** on **TUESDAY 26th APRIL 2022** at **7.15PM** when Members are summoned to attend.

Yours sincerely

Lee Jakeman
Town Clerk
Email: info@bridgnorthtowncouncil.gov.uk
Telephone: 01746 762231

AGENDA

1. Apologies for absence
2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

3. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 3y (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

(Clerk's Note: The Council will generally permit up to 15 minutes to take questions with each question being limited to 3 minutes).

4. Minutes

- i) To approve the minutes of the meeting of Bridgnorth Town Council held on Tuesday 15th March 2022.
(BTC/17/2122 on the Town Council website)

5. Announcements

- i) Mayor's Diary

Nil

- ii) Announcements

To note that there will be a formal Mayor Making Ceremony held on Tuesday 17th of May in the Town Hall. The Annual Town Council Meeting will be adjourned in order to proceed to the Castle Hall for refreshments. The adjourned meeting will take place on Thursday 19th of May at College House.

6. Members Question Time

Members are asked to receive questions (if any) in accordance with Standing Order 27 and to take no more than 15 minutes in total.

7. Finance

- i) Accounts Paid – March 2022

Members are asked to receive notification of items which have been paid in accordance with Financial Regulation 5.5
(Appendix A on the Town Council website - to follow)

- ii) Members are asked to note receipt of Cashbooks 1, 2 & 3
(Appendix B on the Town Council website - to follow)

- iii) Budget Report

Members are asked to note the Budget Summary report, including Earmarked Reserves.
(Appendix C on the Town Council website - to follow)

- iv) Balance Sheet

Members are asked to note the balance sheet as at 31st March 2022.
(Appendix D on the Town Council website - to follow)

- v) Town Council Bank Reconciliation Statements

Members are asked to note the bank reconciliation statements.
(Appendix E on the Town Council website - to follow)

- vi) Accounts for Payment

Members are asked to:

- i) Authorise the signing of invoices for payment.
- ii) Confirm those Councillors who will be authorised to sign the cheques on Friday 29 April 2022.

(Appendix F on the Town Council website - to follow)

vii) Accounting and Audit

Members are asked to note that Councillors J Buckley and D Cooper, on Friday 18th March 2022, verified/signed the bank statements for February 2022 and signed those cheques approved by Council at the meeting held on 15th March 2022. Councillors Buckley and Cooper authorised payroll for March 2022.

8. Outdoors & Properties Manager Report

To receive a report from the Outdoors and Property Manager.
(TC/53/2122 on the Town Council website)

9. Bridgnorth Community Hall

The Town Council in its capacity as sole trustee of the Bridgnorth Community Hall, are asked to note the minutes of the Bridgnorth Community Hall Management meeting held on Friday 18th March 2022. Including two main points
(Appendix G on the Town Council website)

- a) Request for rebate of £5.1K for management services.

and

- b) Proposed contract price of £17.01K for the provision of services for 2022/2023.
(Appendix H on the Town Council website)

10. Outside Bodies

Members are asked to note the resignation of Councillor Wellings as one of the Town Council's representatives on the Bridgnorth and Shifnal Area Committee of SALC.

11. Twinning

To consider correspondence from the chairman of the Twinning Association regarding arrangements for the Twinning Festival in June 2022.
(Appendix I on the Town Council website)

12. Grant Application

To consider a report on grant applications from the Town Clerk.
(TC/54/2122 on the Town Council website)

13. North West Relief Road Motion

Members are asked to consider the motion received from Councillor L Neal that:

Fundamentally, we can see no benefits of the North West Relief Road to the people of Bridgnorth that we represent. Therefore, for the reasons articulated above we propose the motion that:

- Bridgnorth Town Council formally objects to the construction of the North West Relief Road.
- Will write to Shropshire County Council & to the minister of transport CC'd to Philip Dunne MP, to request the withdrawal of plans to build the North West Relief Road and ensure that Shropshire Council resources are applied fairly to all parts of Shropshire, including Bridgnorth.

And furthermore, that Shropshire Council act with urgency to realise their target of being Net Zero by 2030 to help safeguard the lives and livelihoods of the residents of Bridgnorth who are already experiencing climate related harm through increased flooding.

(Appendix J on the Town Council website)

14. Public Bodies (Admission to Meetings) Act 1960

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

15. Street Lighting Maintenance Contract

This item is being discussed in confidential as it relates to the awarding of the contracts.

16. Contracts

This item is being discussed in confidential as it relates to the briefing of a contract.

17. Staffing Matters

This item is being discussed in confidential as it relates to staffing matters.

Membership: Councillors Barlow (Town Mayor), Aked, Baines MBE, Buckley, Buffey, Chetter, Connolly, D Cooper, N Cooper, Ireland, Marshall, Neal, Rochelle, Sawbridge, Seabright, Wellings