

BRIDGNORTH TOWN COUNCIL

Minutes of the Personnel Committee meeting held in the Annexe, College House on Thursday 27th January 2022 at 6.30 pm.

Present: Councillors:
N Cooper – Chair
Buffey
Connolly
Seabright
Wellings

In attendance: L Jakeman, Town Clerk

(Draft until signed at a subsequent meeting)

0287/2122 APOLOGIES FOR ABSENCE

0288/2122 DECLARATIONS OF INTEREST

Nil

0289/2122 MINUTES

RESOLVED: that the minutes of the Personnel Committee meeting held on Wednesday 3rd November 2021, be signed by the Chairman as a true record.

0290/2122 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

(Clerk’s Note: Elements of the discussions and any contractual details are confidential however, the nature of any decisions are for public record).

0291/2122 **STAFFING MATTERS**

- i) Members received a summary report from the Town Clerk on general staffing matters/ terms of service and associated personnel issues.

- ii) Members discussed and considered a number of workforce related matters including:
 - o Staff departures / retirements
 - o Sick absence
 - o Recruitment
 - o Employment contracts
 - o Staffing Structure

RESOLVED to:

Forward a confidential report to the next meeting of the Full Town Council that provides a summary of, the discussions, any delegated decisions made, and any recommendations that require approval by the Town

0292/2122 **NEXT MEETING**

Date to be confirmed