



23rd February 2022

An extra ordinary meeting of the **EVENTS & CHRISTMAS COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE, BRIDGNORTH** on **TUESDAY 1st MARCH 2022** at **6.30PM**, when Members are summoned to attend.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Lee Jakeman'.

Lee Jakeman
Town Clerk
Email: info@bridgnorthtowncouncil.gov.uk
Telephone: 01746 762231

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting

2. Declarations of Interest

- a. To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
- b. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

3. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 3y (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

4. Minutes

Members are asked to confirm the minutes of the Events & Christmas Committee meeting held on Tuesday 24th November 2021.

(EVCH/03/2122 on the Town Council website)

5. Christmas Lighting Up Night

To consider arrangements for the 2022 switch on event.

(Note: identifying a date for the event would be helpful as would confirming whether the lights routinely should go on all day)

6. Remembrance Sunday – 13th November 2022

To begin to consider arrangements for the 2022 event, which will take place on Sunday 13th November 2022

(Note: there was a review meeting on the 2021 event on Thursday 3rd February 2022).

7. Carnival – 3rd June 2022

To receive any updates.

(Note there was a meeting with the organising committee on 14th Jan)

8. HM Queen Elizabeth II – Platinum Anniversary – June 2022

To receive any updates.

9. Bridgnorth Walk – 2nd May 2022

To receive any updates.

10. Italian Auto Festival – 11th September 2022

To consider correspondence from the organisers advising that they are intending to hold the event in the High Street on 11th September 2022.

(Appendix 1 on the Town Council website)

11. Bridgnorth Tractor Run – 3rd April 2022

To consider notification from Shropshire Highways of a Road Closure of the High Street for Sun 3rd April 2022 for the subject event.

(Appendix 2 on the Town Council website)

12. Use of Town Council Outdoor Spaces for Events:

To consider any requests for the use/ hire of Town Council outdoor spaces e.g. Severn Park, Castle Grounds, Crown Meadow.

(Appendix 3 on the Town Council website for applications received prior to the issuing of the agenda. Requests that arrive after the agenda is issued but before the meeting starts may also be considered).

13. Review of Committee Terms of Reference

Members may wish to consider if any amendments to the TORs are required.

(Appendix 4 on the Town Council website)

14. Meeting Dates 2022/23

To identify proposed dates for meetings of the Committee during the civic year 2022/23, for approval by Town Council.

15. Public Bodies (Admission to Meetings) Act 1960

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

16. Christmas Light Contract Tender

Membership: Councillors Aked, Barlow, Connolly (Chairman), N Cooper, Seabright and Wellings.