

MINUTES OF THE BRIDGNORTH COMMUNITY HALL

**Management Committee Meeting
held on Friday 29th October 2021 at 11 am
at The Annexe, College House**

Registered Charity No 1050804

Present:

Mr E Marshall, Mr R Whittle Councillor C Baines MBE, Councillor N Cooper, Councillor A Buffey, Councillor I Wellings

In attendance:

L Jakeman, Clerk to the Trustees

1) Apologies

nil

2) Minutes

Minutes of the meeting held on 8th October 2021 were approved.

3) Finance Statements

- a) The meeting considered the financial statements as at the end of Month of September 2021. Committee members were given the opportunity to review hard copies of the Charity's bank statements. Members noted that the balance of the bank account as at 30 September 2021 stood as £37,882.75.
- b) Members were of the view that bookings were picking up and that an indicative estimate for income is likely to mean a less than previously anticipated loss at the end of the financial year; the estimated loss is thought to be around £12k.
- c) The Chairman agreed to write to the supplier of the management agreement to request evidence to support the level of charges regarding caretaking (which is in line with the last paragraph of the agreement).

4) Management Committee Membership

- a) Management Committee received a brief from the Deputy Chair regarding the agreement of the Town Council (the Sole Trustee) to expand the management group from the current 6 members to 9 members and that the Management committee had delegated authority to appoint the 3 additional members.
- b) The management committee considered how to expand the membership and attract suitable and motivated individuals. There was a general view that members of groups that use the Hall be approached. The committee were minded to place a notice on the Hall notice board to encourage users of the Hall to enquire about joining the management committee. The Chairman agreed to prepare a letter to

regular users to advertise the opportunity to join the management committee and Mr Whittle agreed to prepare an appropriate notice for the Hall. Members were encouraged to spread the word so that as many appropriate individuals be advised of the opportunity.

5) Status of the Charity and becoming a CIO

Members noted that the Clerk had not yet been able to discuss the matter with the Wellers Hedleys (LLP) since the last meeting (8 Oct). It was envisaged that there would be some update at the next committee meeting.

6) Any Other Business

Members agreed that the Charity would benefit from membership of the Shropshire RCC and approved that the membership be applied for at a cost of £35 (per annum).

7) Date of Next Meeting.

To be confirmed (subject to responses to join the management committee) but likely to be mid / late January.

8) Meeting ended at 12:10 pm.

Lee Jakeman
Clerk to the Trustees
Bridgnorth Community Hall