

Serial No	Cost Centre Name	Cost Centre No.	Nominal Ledger	Headline Item	Current Budget £	Proposed next year budget £	Variation	Notes
1	Central Costs	101	1800	Miscellaneous Income	0	0		No budget as unexpected income
2			1870	Interest Received	700	200	-500	Low interest rates at present - HSBC/CCLA
3			1900	Precept	638,498		-638,498	
4			1902	CIL-Neighbourhood Fund Amount	1,000	1,000	0	Subject to significant variation dependent upon development. All funds are placed in restricted EMR 321
5			4000	Salaries	156,000	161,899	5,899	Based on current structure with inflationary increases only. Current year pay award still pending circa 1.75% plus best guess for next year at 2%. Significant risk with this budget for both this year and next year; we are subject to the outcome of a national agreement.
6			4001	National Insurance Costs	14,040	15,138	1,098	Employers NI
7			4002	Pension Costs	28,860	29,951	1,091	LGPS employers contribution is 18.5% - Subject to regular review
8			4005	Pension Deficit	5,700	6,000	300	Subject to external review - slight under estimate in current FY
9			4028	Childcare Voucher Admin Fee	123	0	-123	No staff currently signed up to scheme
10			4030	Staff Training	2,000	2,040	40	2% inflationary increase assumed
11			4040	Travel and Subsistence	500	510	10	2% inflationary increase assumed
12			4060	Courses and Conferences	500	510	10	2% inflationary increase assumed - NALC Conf Clerk
13			4090	Personnel Costs	500	510	10	eg: OH referrals
14			4130	Insurance	19,000	19,380	380	2% inflationary increase assumed - WPS Insurance 3 year deal WEF 23/07/2020 - Prepayment in 2020 of £6252.44

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15			4185	Equipment	500	510	10	2% inflationary increase assumed
16			4400	Stationery	2,900	2,800	-100	Slight reduction based on last year and current year actual spend
17			4405	Equipment Leasing/Hire	0	0	0	Nominal ledger exists due to old photocopier being leased. Current copier now owned out right
18			4425	Advertising	550	550	0	eg: Annual town meeting public notice
19			4426	Adverts - Recruitment	1,025	1,025	0	Contingency
20			4440	Telecoms/IT	8,612	7,300	-1,312	Current year budget includes provisional to upgrade phone system - Mobiles £225p/m-Phone £328p/m avg-Equip rental £501.48p/a
21			4455	Postage	2,000	1,300	-700	Slight reduction based on last year and current year actual spend
22			4460	Subscriptions	3,200	3,000	-200	ICCM £95, ICCO £35, ALC fees £2200, Comm Bus £20, SLCC Clerk/Deputy £608. All subject to body increases
23			4480	Computing Costs	1,700	1,314	-386	Computer software - Accounts £833/Bookings £302/VAT £59/Zoom £119.90
24			4482	Computer Support	6,300	6,300	0	IT maintenance contract and MS outlook licences - Fixed costs £4300 plus some contingency
25			4485	Computer Leasing	0	0	0	Nominal ledger exists due to old computer equipment being leased. Equipment now owned
26			4486	Website Costs	650	650	0	Annual SSL hosting £299/WCAG compliance scan and report £299/Planning portal £50
27			4550	Bank Charges	1,400	1,400	0	Includes BACS payroll charge WEF April 2021 - Unity serv chrg/cash/chqs - HSBC £6.50/£20 - Corp Card £3
28			4555	Legal Costs	2,000	2,040	40	Contingency
29			4560	Accountancy	1,050	950	-100	Year End health check £520 3 year deal/VAT partial exemption audit £410

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30			4580	Audit	3,500	3,500	0	External audit £1600 - Figure assumes no queries raised by auditor/ Internal Audit £1300 - plus assumed increases
31			4585	Professional Costs	8,000	8,160	160	Muti year contract in operation includes HR/Payroll/H&S £5.3K - Property valuations for Asset Register
32			4590	Bad Debt	2,000	0	-2,000	Included in 2021/2022 due to Covid-19
33			4591	Civil Emergency - Covid-19	3,000	0	-3,000	Included in 2021/2022 due to Covid-19
34			4899	Miscellaneous	750	765	15	Contingency
35	Civic & Democratic	110	4001	National Insurance Costs	460	466	6	To be used if Mayor takes payment
36			4031	Training - Members	2,500	2,550	50	SALC/NALC courses
37			4032	Election Expenses	12,000	4,000	-8,000	By election?
38			4500	Mayor's Allowance	2,300	2,300	0	Tickets for events, travel costs, charitable gifts etc
39			4530	Hospitality	1,100	1,122	22	Catering MM £700/Civic Sunday/Freeman Ceremony
40			4535	Civic and Ceremonial	3,500	3,570	70	Wreath £20/Cllr Badges/Town Marshall £200/Regalia repairs
41	Grants	120	4120	Heat and Light	0	0	0	Nominal ledger exists as expenditure was coded here incorrectly in 2020/2021
42			4292	Floodlighting-St Mary's	100	102	2	Contingency/maintenance
43			4293	Floodlighting-St Leonard's	325	332	7	Sufficient based on previous years spend - Elec/maint
44			4800	Grants - Others	10,000	1,000	-9,000	Free resource
45			4810	Grants - Bridgnorth Twinning	750	3,000	2,250	BN lead hosts in 2022 - Other years £750 - Lead hosts again 2025
46			4820	Grants - Carnival	7,500	2,500	-5,000	Minute no. 0083/2122 - Budget £5K for 2022 and £2.5K for 2023

Serial No	Cost Centre Name	Cost Centre No.	Nominal Ledger	Headline Item	Current Budget £	Proposed next year budget £	Variation	Notes
47	College House	205	1000	Lettings	100	50	-50	The Mayors Parlour is now the Town Clerks office
48			1032	Lettings-Flat, College House	5,700	5,614	-86	Top floor flat
49			1033	Lettings-Offices, College Hse	7,900	7,900	0	Commercial rent - 1st floor
50			1050	Recharge	260	260	0	Service charge to College House tenants (cleaning of communal areas)
51			4110	Rates	4,125	4,000	-125	Over estimate 21/22 - Paid in 2 instalments
52			4115	Water Rates	670	637	-33	Over estimate 21/22 - 5% inflationary increase assumed
53			4120	Heat and Light	4,125	5,500	1,375	Under estimate 21/22 - Large increases in utility costs - 10% increase
54			4150	Cleaning Contract	7,500	7,650	150	Contractor - £144.95 p/w - San disposal £132
55			4155	Cleaning Materials	250	255	5	Dishwasher tablets/Antibac spray
56			4157	Waste Disposal Litter	630	661	31	Monday collection £10 p/m + contingency for clear out
57			4170	Repairs	2,000	6,000	4,000	Work required to sash windows/porch - scaffold needed
58			4185	Equipment	100	100	0	Contingency - utensils/kettle etc
59			4440	Telecoms/IT	0	0	0	Nominal ledger exists as expenditure was coded here incorrectly in 2020/2021
60			4899	Miscellaneous	0	0	0	
61	Annexe	206	1000	Lettings	500	500	0	
62			4110	Rates	610	700	90	2% inflationary increase assumed - Paid in 2 instalments
63			4115	Water Rates	65	116	51	Based on 2020/2021 actual plus 5%
64			4120	Heat and Light	750	765	15	Large increases in utility costs - 10% increase
65			4150	Cleaning Contract	165	168	3	Plus 2% - Contingency for contractor to clean Annexe

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66			4170	Repairs	1,000	3,000	2,000	Update/repairs required-roof/chimney-scaffold need
67	Town Hall	210	1000	Lettings	5,800	6,000	200	Weddings/Commercial rent of office
68			1400	Market Fees	24,950	22,660	-2,290	22/23-Stalls £10.5 plus VAT-Fri x20 (£10,080), Sat x20 (£10,080) + Sun makt £2.5k as at October 2021
69			1701	Donations Received	0	0	0	Nominal ledger exists as budget shown in 2020/2021
70			1800	Miscellaneous Income	0	100	100	Advertising banners on Town Hall
71			4000	Salaries	0	0	0	Nominal ledger exists as budget shown in 2020/2021 - No immediate plans to re open
72			4001	National Insurance Costs	0	0	0	Nominal ledger exists as budget shown in 2020/2021
73			4002	Pension Costs	0	0	0	Nominal ledger exists as budget shown in 2020/2021
74			4040	Travel and Subsistence	0	0	0	Nominal ledger exists as budget shown in 2020/2021
75			4070	Workwear	0	0	0	Nominal ledger exists as budget shown in 2020/2021
76			4110	Rates	3,150	3,000	-150	Figure calculated on 2021/2022 actual + 2% inflationary increase assumed - Paid in 2 instalments
77			4115	Water Rates	400	550	150	Figure calculated on 2021/2022 predicted + 5%
78			4120	Heat and Light	1,800	1,320	-480	Large increases in utility costs - 10% increase - 2021/2022 over estimated
79			4150	Cleaning Contract	800	816	16	Contractor - £85.81 p/w - 2% inflationary increase assumed
80			4155	Cleaning Materials	100	102	2	2% inflationary increase assumed - Toilet rolls/washing up liquid/air freshener
81			4170	Repairs	5,000	10,000	5,000	Lightning protection £90/Fire alarm service/guttering/leakage on dome/bell tower- cherry picker needed. Retractable bollard/painting/scaffolding/survey needed
82			4440	Telecoms/IT	0	0	0	Nominal ledger exists as budget shown in 2020/2021

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83			4720	Licences	0	0	0	Wedding licence - £1700 - expires April 2025
84			4750	Refreshments and Merchandise	0	0	0	Nominal ledger exists as budget shown in 2020/2021
85	Market	211	1400	Market Fees	9,880	7,800	-2,080	Currently let out 65 feet @ £2.50 per foot = £162.50 p/w - 48 weeks charged in the year. 32ft not rented out as at 04/10/2021
86			4460	Subscriptions	370	376	6	Based on actual for 2021/2022 - NABMA
87			4899	Miscellaneous	880	898	18	Rental of market space
88	Northgate	215	1046	Lettings-Northgate Museum	1	1	0	Peppercorn rent
89			4115	Water Rates	185	195	10	5% inflationary increase assumed
90			4170	Repairs	2,000	2,000	0	Work needed to windows - scaffold required
91	Cemetery	230	1100	Cemetery Fees	50,000	55,000	5,000	Assumption - no increase in fees
92			1130	Cemetery Memorial Plaques	1,210	1,234	24	Hanging baskets plaques/Memorial wall/Chapel plaques
93			1800	Miscellaneous Income	0	0	0	Nominal ledger exists as actual income shown in 2020/2021
94			4120	Heat and Light	250	250	0	Over estimated in 2021/2022 - Chapel - Electricity could increase if new tools are purchased
95			4405	Equipment Leasing/Hire	500	500	0	Compressor hire for digging graves
96			4480	Computing Costs	302	296	-6	Cemetery software package - Prices received for 2022/23
97			4589	Memorial Plaques	50	100	50	Cost neutral - any expenditure should be off set by income
98			4899	Miscellaneous	6,250	6,000	-250	Grave digging contractor
99	Cemetery Lodge	231	1034	Lettings-Cemetery Lodge	5,500	5,700	200	Commercial rent
100			1800	Miscellaneous Income	0	0	0	Nominal ledger exists as actual income shown in 2020/2021

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101			4110	Rates	0	0	0	Nominal ledger exists as actual expenditure shown in 2020/2021 - Not used when tenant in place
102			4120	Heat and Light	0	0	0	Nominal ledger exists as actual expenditure shown in 2020/2021 - Not used when tenant in place
103			4170	Repairs	1,500	2,200	700	Roof/snow trap/lead work-scaffolding
104	Cyclical Repairs	248	4893	Repairs-Buildings	7,000	0	-7,000	Repairs/maintenance included in budget for individual properties
105	Other Properties	249	1031	Lettings-Hive Works	8,000	8,000	0	Fixed in current lease until 2024
106			1040	Lettings-1a High Street	7,240	7,240	0	Commercial rent
107			4172	Repairs-Misc Properties	10,500	1,000	-9,500	Contingency
108	Grounds	250	1000	Lettings	0	0	0	Nominal ledger exists as budget shown in 2020/2021
109			1042	Lettings-Stanley Lane	13,000	13,000	0	Commercial rent
110			1044	Lettings-Bylet Island	1,500	1,500	0	Commercial rent
111			1045	Lettings-Crown Meadow	2,150	2,217	67	Commercial rent
112			1120	Plant Sponsorship	1,000	1,000	0	Commercial sponsorship
113			1140	Traffic Island Sponsorship	4,288	4,288	0	Commercial sponsorship
114			1405	Grounds Maintenance Income	14,400	15,000	600	Work carried out for SC
115			1455	Fishing Fees	580	590	10	
116			1800	Miscellaneous Income	4,000	4,500	500	Commercial rent/Sale of plant

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117			4000	Salaries	240,705	232,777	-7,928	Based on current structure with inflationary increases only. Current year pay award still pending circa 1.75% plus best guess for next year at 2%. Significant risk with this budget for both this year and next year; we are subject to the outcome of a national agreement.
118			4001	National Insurance Costs	20,000	21,765	1,765	Employers NI
119			4002	Pension Costs	43,330	43,064	-266	LGPS employers contribution is 18.5% - Subject to regular review
120			4019	Salaries-Overtime Pay	3,500	4,150	650	Watering/interments/events cover
121			4030	Staff Training	5,000	2,500	-2,500	Standard tickets expired 2021/22
122			4040	Travel and Subsistence	250	150	-100	Travel to training
123			4070	Workwear	1,800	1,836	36	Uniform-twice yearly? 2% increase assumed
124			4080	Health and Safety	2,000	2,040	40	Fire risk asses/H&S clothing/Life jackets service/LOLER inspections/
125			4115	Water Rates	200	299	99	5% increase assumed - Based on 2021/22 predicted spend
126			4120	Heat and Light	5,000	4,400	-600	Large increases in utility costs - 10% increase - Based on 2021/2022 predicted spend
127			4155	Cleaning Materials	500	510	10	
128			4157	Waste Disposal Litter	5,000	6,000	1,000	Skip hire/waste disposal
129			4170	Repairs	0	0	0	Nominal ledger exists as budget shown in 2020/2021
130			4180	Equipment Repairs	4,180	4,264	84	2% inflationary increase assumed



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131			4185	Equipment	6,000	21,500	15,500	Includes £12.5K for new tractor (£13K in EMR 325), £7K for new electric tools, £2K contingency
132			4200	Grounds Planting	12,012	13,000	988	BN Floral/winter bedding
133			4201	Grounds Stock	850	1,000	150	Stock for stores
134			4202	Tree Management	10,000	10,000	0	SC tree inspection £2.5K annually/Tree Surgeons - Ash dieback!
135			4204	Maintenance General	4,500	5,000	500	Includes monies for monitoring Castle
136			4230	Play Area Maintenance	2,200	2,000	-200	Work carried in 2021/2022 - Contingency needed for vandalism
137			4300	Motor Vehicle Repairs	2,000	2,040	40	2% inflationary increase assumed - Repairs to leased vehicles
138			4320	Vehicle Leasing	19,000	19,000	0	4 vehicles - New contract needed from May 2022 on 3 vehicles
139			4330	Fuel	7,400	6,300	-1,100	Over estimated 2021/22 - Gas Oil 2000ltrs/4 vehicles/jerry cans/mowers
140			4405	Equipment Leasing/Hire	1,250	1,275	25	2% inflationary increase assumed
141			4440	Telecoms/IT	0	0	0	Nominal ledger exists as budget shown in 2020/2021
142			4899	Miscellaneous	0	0	0	Nominal ledger exists as expenditure shown in 2020/2021
143	Allotments	255	1080	Allotment Fees	1,000	1,000	0	Invoiced January each year
144			4100	Rent	100	100	0	Annual charge - Gouldburn Estates
145			4115	Water Rates	166	200	34	
146			4204	Maintenance General	200	750	550	Letter being sent to Council from allotment holders
147			4480	Computing Costs	172	172	0	No longer require allotments software package
148	Severn Park	260	1000	Lettings	0	0	0	Nominal ledger exists as income shown in 2020/2021
149			1410	Concessions	2,500	2,550	50	
150			1411	Licences and Rents	873	890	17	Commercial rent

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151			1412	Pitch Cutting	500	0	-500	Rugby pitches no longer cut
152			1450	Car Parking Fees	47,000	50,000	3,000	Based on a 4 year average
153			1451	Severn Park Suspense A/c	0	0	0	Nominal ledger exists as budget shown in 2020/2021
154			1800	Miscellaneous Income	0	400	400	Advertising banners on fencing
155			4100	Rent	25,000	25,500	500	Francis Wheeler Trust - Paid in 2 instalments
156			4110	Rates	160	150	-10	Over estimated in 2021/2022
157			4155	Cleaning Materials	0	0	0	Nominal ledger exists as budget shown in 2020/2021
158			4157	Waste Disposal Litter	5,000	5,100	100	
159			4204	Maintenance General	1,000	1,020	20	Fence/post repairs - 2% inflationary increase assumed
160			4210	Maintenance - Car Park Eqpt	7,500	7,650	150	Annual service contract-2% inflationary increase assumed
161			4215	Hire/Maintenance-SP Toilets	3,500	3,570	70	Toilets ordered from Easter to September - 2% inflationary increase assumed
162			4216	Car Park-Locking Gates	3,300	3,366	66	Gates locked throughout the spring/summer months-2% inflationary increase assumed
163			4217	Car Park Collections	2,500	2,000	-500	
164			4219	Car Park Enforcement	1,500	1,500	0	Shropshire Council
165			4720	Licences	70	70	0	Shropshire Council licence
166			4899	Miscellaneous	0	0	0	Nominal ledger exists as expenditure shown in 2021/2022
167	Public Conveniences	285	1500	Public Toilet Income	250	0	-250	Income received from Fox Corner and Innage Lane only
168			4110	Rates	6,953	0	-6,953	
169			4115	Water Rates	3,000	5,000	2,000	Utilities taken over July 2021
170			4120	Heat and Light	2,000	2,800	800	Utilities taken over July 2021

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171			4160	Public Conveniences-Contract	24,000	22,100	-1,900	New contract started July 2021 - £22100 - 3 year contract
172			4170	Repairs	750	2,500	1,750	Increased due to increased vandalsim - Contractor pays upto £1.5K only for repairs
173	Town Services	291	1458	Sponsored Benches	420	420	0	
174			1800	Miscellaneous Income	0	0	0	Nominal ledger exists as actual income shown in 2020/2021
175			4156	Bus Shelters	210	500	290	
176			4290	Street Lighting Electric	6,500	4,400	-2,100	2% inflationary increase assumed
177			4291	Street Lighting Maintenance	4,500	4,590	90	
178			4586	Benches	1,000	1,020	20	
179			4640	Christmas Lighting	16,300	18,000	1,700	New contract from 2022
180	Projects & Improvements	294	4117	Severn Park	0	0	0	Nominal ledger exists as actual expenditure shown in 2020/2021
181			4433	Cemetery Extension	15,000	15,000	0	
182			4434	European Regional Development	0	0	0	Nominal ledger exists as actual expenditure shown in 2020/2021
183	BCH	296	1050	Recharge	20,400	20,400	0	Management fee
184	Castle Hall	299	1000	Lettings	22,500	15,000	-7,500	Groups still not back following Covid
185			1800	Miscellaneous Income	0	0	0	Nominal ledger exists as actual income shown in 2021/2022
186			4000	Salaries	10,900	11,309	409	Based on current structure with inflationary increases only. Current year pay award still pending circa 1.75% plus best guess for next year at 2%.
187			4001	National Insurance Costs	1,971	2,010	39	Employers NI

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188			4002	Pension Costs	4,052	4,133	81	Will be higher due to Castle Grounds
189			4019	Salaries-Overtime Pay	1,000	3,000	2,000	
190			4030	Staff Training	500	500	0	
191			4040	Travel and Subsistence	0	200	200	Travel to training
192			4110	Rates	3,300	3,500	200	
193			4115	Water Rates	2,010	1,365	-645	5% increase assumed - Based on 2021/22 predicted spend
194			4120	Heat and Light	5,900	5,000	-900	Large increases in utility costs - 10% increase - Based on 2021/2022 predicted spend
195			4150	Cleaning Contract	950	950	0	San disposal/Nappy bins/Window cleaner
196			4155	Cleaning Materials	375	375	0	
197			4157	Waste Disposal Litter	1,700	900	-800	Reduction received due to size of bins
198			4170	Repairs	3,000	4,000	1,000	Roof/cladding/scaffolding needed
199			4180	Equipment Repairs	750	750	0	Contingency - Fridge/cooker/tables/chairs
200			4435	Marketing	220	220	0	Contingency
201			4440	Telecoms/IT	0	0	0	Nominal ledger exists as budget shown in 2020/2021
202			4720	Licences	765	680	-85	Annual premises and music licences
203	CCTV	301	4000	Salaries	0	0	0	
204			4030	Staff Training	200	0	-200	
205			4090	Personnel Costs	0	0	0	
206			4110	Rates	3,600	3,500	-100	Over estimated in 2020/2021
207			4115	Water Rates	210	262	52	Under estimated in 2020/2021
208			4120	Heat and Light	1,985	2,800	815	Under estimated in 2020/2021 - Plus 10% increase
209			4150	Cleaning Contract	500	510	10	
210			4155	Cleaning Materials	100	100	0	
211			4170	Repairs	2,000	2,040	40	
212			4175	Maintenance Contract	3,000	2,456	-544	

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213			4400	Stationery	0	0	0	Nominal ledger exists as budget shown in 2020/2021
214			4440	Telecoms/IT	0	0	0	Nominal ledger exists as budget shown in 2020/2021
215		302	1810	Christmas Lights Event	2,700	2,700	0	
216			1830	Teddy Bear's Picnic	0	0	0	Nominal ledger exists as budget shown in 2020/2021
217			1840	Carnival Income	0	0	0	Nominal ledger exists as budget shown in 2020/2021
218			4630	Events-General Costs	0	0	0	Nominal ledger exists as budget shown in 2020/2021
219			4645	Teddy Bear's Picnic	0	0	0	Nominal ledger exists as budget shown in 2020/2021
220			4646	Christmas Event	3,700	3,800	100	
221			4650	Bridgnorth Carnival	0	0	0	Nominal ledger exists as budget shown in 2020/2021