



14<sup>th</sup> September 2021

An extraordinary meeting of the **EVENTS & CHRISTMAS COMMITTEE** will be held in the **ANNEXE, COLLEGE HOUSE, BRIDGNORTH** on **TUESDAY 21<sup>ST</sup> SEPTEMBER 2021** at **6.30PM**, when Members are summoned to attend.

Yours sincerely

Roslyn Williams  
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## AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

3. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 3y (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

4. Minutes

Members are asked to confirm the minutes of the Events & Christmas Committee meeting held on Tuesday 27th July 2021.

(EVCH/01/2122 on the Town Council website)

5. Funfairs on Severn Park

In response to a request at the previous meeting members will consider the written guidance on the likely thought processes and matters that are likely to be taken into account when staff consider an application for the hire of Severn Park.

Members are asked to delegate to the Town Clerk the decision of whether to approve applications for the use of Severn Park, who should however look to obtain a view of the committee if time allows through the normal course of committee meeting activity. Where there is an overriding urgent need for a decision the committee would expect the Town Clerk to confer with the Chair of the Events & Christmas Committee before reaching a decision.

*(Appendix A on the Town Council website)*

6. Christmas Lighting Up Night

To review progress with the arrangements to date and review the projected spend.

(Note: some committee members attended the staff planning meeting held on Fri 10<sup>th</sup> September to review the project planning document and the latest version of that document will be copied to members a few days prior to the meeting.)

7. Remembrance Sunday

To receive and consider the summary notes of a meeting with the Chairman of the Royal British Legion.

*(Appendix B on the Town Council website)*

8. Noise Control

To consider a proposal from Councillor Wellings that:

'The Committee discuss and consider obtaining a portable sound limiter for use in Town Council grounds and properties during events'

*(Appendix C on the Town Council website)*

9. Carnival 2022 - Update

To consider a report and its recommendations.

*(TC/16/2122 on the Town Council website)*

10. HM Queen Elizabeth II – Platinum Anniversary

To consider potential Town Council sponsored events.

Membership: Councillors Aked, Barlow, Colley, Connolly (Chairman), Seabright and Wellings