

Personnel Committee Forward Work Programme

Ser No	Item	Proposed Start Date	Target End Date	References	Comment	Status
1	Data Protection Policy Review	September 2021	December 2021	TC Minute 0055/2122 dated 10 th June 2021	Current Policy Adequate	Pending
2	Employee Handbook	July 2021	March 2022	TC Minute 0056/2122 dated 10 th June 2021	<p>HR contractor (Shropshire Council) asked to meet with committee members to begin review.</p> <p>Date for Shropshire HR Advisor to meet with committee to be confirmed (Aug 2021) –</p> <p>Democratic Services Officer to co-ordinate.</p>	On Going
3	Disciplinary Procedure	July 2021	December 2021	TC Minute 0056/2122 dated 10 th June 2021	<p>Review and create a policy that is separate from the Employee Handbook – consider updating employee handbook that relates to Disciplinary to say ‘see separate policy’.</p> <p>Shropshire HR to be asked for input and comment – combine with Employee Handbook review Ser no 2.</p>	On Going