



21<sup>st</sup> July 2021

An extraordinary meeting of the **EVENTS & CHRISTMAS COMMITTEE** will be held in the Mayor's Parlour, College House, St Leonard's Close, Bridgnorth on **Tuesday 27<sup>th</sup> July 2021 at 5.30pm**, when Members are summoned to attend.

Yours sincerely

Lee Jakeman PSLCC  
Town Clerk  
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## AGENDA

1. Election of Chairman

Members are asked to elect a Chairman of the Events & Christmas Committee for the ensuing year.

2. Election of Vice Chairman

Members are asked to elect a Vice Chairman of the Events & Christmas Committee for the ensuing year.

3. Apologies for absence

Members are asked to receive apologies for absence for this meeting

4. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

## 5. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 3y (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

To note the unanswered questions from the previous meeting have been responded to (to be tabled). The response will form part of the minutes of this meeting.

*(Clerk's Note: The Council will generally permit up to 15 minutes to take questions with each question being limited to 3 minutes)*

## 6. Notes

- i) Members are asked to receive the notes of the Events & Christmas Working Party meeting held on 29<sup>th</sup> June 2021  
*(Appendix A on the Town Council website)*

## 7. Funfairs on Severn Park

At the Town Council meeting held on 6<sup>th</sup> July it was RESOLVED (Minute No. 0883/2122 ii refers) to

*to adopt initial recommendations contained within the report from the Events and Christmas Working Group regarding funfairs and large scale commercial activities, and delegate to the Events Committee to consider the following issues:*

- *Protecting Concessions*
- *Protecting the ground/turf*
- *Protecting the income from the car park*
- *Siting of generators*

A copy of the recently amended booking form for open spaces (which includes Severn Park) is attached.

Members will need to consider how they might undertake the task delegated by the Town Council.

*(Appendix B on the Town Council website)*

## 8. Christmas Lighting Up Night

To consider arrangements for the event, scheduled for Friday 19<sup>th</sup> November.

9. Remembrance Sunday

To consider arrangements for the event, scheduled for Sunday 14<sup>th</sup> November.

10. Carnival

To receive an update from the Town Clerk. The Town Clerk is expecting to meet with a member of the community group that have shown interest in organising and delivering a Town Carnival in 2022 and beyond ahead of the committee meeting.

11. Meetings Dates

To consider meeting dates for the remainder of the Municipal year.