



30th June 2021

The **MEETING** of **BRIDGNORTH TOWN COUNCIL** will be held in the **CASTLE HALL, WEST CASTLE STREET, BRIDGNORTH** on **TUESDAY 6TH JULY 2021** at **7.15PM** when Members are summoned to attend.

Yours sincerely

Roslyn Williams
Deputy Town Clerk/ RFO
Email: info@bridgnorthtowncouncil.gov.uk
Telephone: 01746 762231

AGENDA

1. Apologies for absence
2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

3. Public Question Time

Members of the public who are electors of the parish of Bridgnorth are advised that they are welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 3y (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

To note the unanswered questions from the previous meeting have been responded to (to be tabled). The response will form part of the minutes of this meeting.

(Clerk's Note: The Council will generally permit up to 15 minutes to take questions with each question being limited to 3 minutes)

4. To approve the minutes of the Meeting of Bridgnorth Town Council held on Tuesday 15th June 2021.
(BTC/03/2122 on the Town Council website)

5. Announcements

To receive any announcements.

6. Members Question Time

Members are asked to receive questions (if any) in accordance with Standing Order 27 and to take no more than 15 minutes in total.

7. Co-option

To consider candidates for the 3 remaining vacancies (1 West, 1 East, 1 Castle).

Candidates will be invited to speak for up to 3 minutes; introducing themselves and stating why they wish to be a Councillor before members vote.

(Clerk's Note: When all the candidates have spoken, the Chairman shall seek proposers and seconders for each nomination (whether or not they have spoken) and the vote will follow. The voting process will follow standing order 8. In order to be co-opted onto the Council, the candidate must receive an absolute majority of the vote of those present and voting. Successful candidates will be asked to sign a Declaration of Acceptance of Office to join the rest of the meeting.)

(Appendix A on the Town Council website)

8. Committee/Working Groups

i) Membership

Members are asked to consider a request from Councillor Wellings that he be appointed to the Town Council's Events and Christmas Working Group.

ii) Recommendations from Working Groups

To note any reports and/or consider any recommendations.

i) Events & Christmas Working Group
(Appendix B on the Town Council website)

To consider the following recommendations:

- That the Town Council converts the Working Group into a Standing Committee (draft Terms of reference attached)
- That Friday 26th November 2021 be the confirmed as the date for the Christmas Light switch on.

- That the grants budget be increased by £7500 from the general reserve to allow seed funding for a community group to co-ordinate and run the Town Carnival.
- To approve additional rules/ criteria regarding use of Severn Park for Funfairs.

iii) Minutes

To note the minutes of the Art Trail working group meetings of 19th April and 24th May
(Appendix C on the Town Council website)

9. Unitary Councillors Update

To receive any reports / updates from Unitary Authority Councillors
(Appendix D on the Town Council website)

10. Grant Awarding Policy

Members are asked to consider a report from the Town Clerk and a recommendation to adopt the draft grant awarding policy and application form
(TC/08/2122 on the Town Council website)

11. Outside Bodies

To receive the minutes/summary of meetings/supporting documents of:

- Bridgnorth Plan Steering Group
(Appendix E on the Town Council website)
- SALC Area meeting
(Appendix F on the Town Council website)

12. Stoneway Steps

Members are asked to consider a report from the Town Clerk and a recommendation to:

- To approve the quote (£6096.24) provided by Shropshire Council to effect the repairs to the retaining wall on Stoneway Steps.
AND
- To increase the budget for Cost Centre 249 Nominal Ledger 4172 from £3k to £9k

(TC/09/2122 on the Town Council website)

Membership: Councillor Barlow (Town Mayor), Baines MBE, Buckley, Buffey, Chetter, Connolly, D Cooper, N Cooper, Neal, Rochelle, Round, Sawbridge, Wellings