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24<sup>th</sup> February 2021

I hereby give notice that the Meeting of the Personnel Committee will take place remotely by Zoom video-conference commencing at **10am on Thursday 4<sup>th</sup> March 2021.**

Due to the current Covid-19 pandemic, the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 4th April 2020, permitting local authority meetings to be held remotely, including by video and telephone conferencing, until May 2021.

The Password and necessary links will follow.

Members of the public wishing to view the meeting (via Zoom) should contact the Town Council (01746 762231 or [info@bridgnorthtowncouncil.gov.uk](mailto:info@bridgnorthtowncouncil.gov.uk)) providing their address, personal details e-mail address.

Yours sincerely

A handwritten signature in blue ink that reads "Lee Jakeman".

Lee Jakeman  
Town Clerk  
Email: [info@bridgnorthtowncouncil.gov.uk](mailto:info@bridgnorthtowncouncil.gov.uk)  
Telephone: 01746 762231

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## AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes

Members are asked to confirm the minutes of the Personnel Committee meeting held on Thursday 14<sup>th</sup> January 2021.

(PERS/03/2021 on the Town Council website)

## 4. **Public Bodies (Admission to Meetings) Act 1960**

**RECOMMENDED** in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

## 5. Staffing Matters

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Cllrs: Dyson, Fox, Marshall, C Walden and C Whittle (Committee Members)

Information: All non-committee Town Councillors, Town Council web-site and notice boards