

BRIDGNORTH TOWN COUNCIL**Minutes of the Meeting of Bridgnorth Town Council
held in the Mayor's Parlour, College House on Tuesday 16th October 2018 at 7.15pm**

Present: The Town Mayor, Councillor R Whittle OBE in the Chair,
Councillors Mrs C Baines MBE, Dr J Buckley, Dr C Dyson,
Mr E Marshall, Mr R Fox, Mr G Davies, Mr A Hinton,
Mrs H Howell, Mrs K Hurst-Knight, Mrs J Onions,
Mrs S Stevens, Mrs C Walden

In Attendance: Town Clerk, Mr L Jakeman
RFO, Mrs R Williams

0340/1819 APOLOGIES FOR ABSENCE

Members noted the apologies as listed below:

Councillor Ms S Barlow	Personal Commitment
Councillor Mr D Cooper	Personal Commitment
Councillor Mrs C Whittle	Unwell

0341/1819 DECLARATIONS OF INTEREST

Nil

0342/1819 PUBLIC QUESTION TIME

Members noted receipt of written questions from Mr A Daniels of St Leonards Close.

1. In view of the Council's inability to assure the public that no Council money will be spent on the Arts Trail in the future, has the Council undertaken an estimate of the costs of removal of the statues on the Trail?

Response: An estimate has been made and a figure of £3,000 has been set aside to undertake the reparation works at the end of the project

2. Is there an legal entity, other than the Council, a) that is legally responsible for such costs as may arise, b) from which the Council may legally recover those costs, and c) if so, what is it?

Response: No, the Town Council is responsible for the project.

A supplementary question was posed by Mr Daniels:

Has any public money from any source whatever, be it Shropshire Council, Central Government or its agencies, the European Union or its agencies, or any other, been expended on the Art Trail?

Response: No

0343/1819 **MINUTES**

To approve the minutes of the Meeting of Bridgnorth Town Council Meeting held on Tuesday 2nd October 2018.

RESOLVED:

The minutes of the Bridgnorth Town Council Meeting held on Tuesday 2nd October 2018 be signed by the Chairman as a true record.

0344/1819 **TOWN MAYOR'S AND DEPUTY MAYOR'S DIARY**

Members noted that the Town Mayor and Mayoress and the Deputy Mayor had attended the following since the last Town Council meeting:

Mayor and Mayoress

11/10 Himalaya Restaurant for "Best Curry House Awards"
12/10 Bridgnorth Hospital League of Friends Lunch

Deputy Mayor

2/9 Italian Continental Car Show
6/9 Community Garden Awards presentation
21/9 Hosted dinner for dignitaries of Thiers and Schrobenhausen twinning weekend
22/9 Attended dinner at Castle Hall for Twinning
23/9 Attended church am, pm hosted the presentation of exchange of gifts to commemorate 40 years with Thiers and 26 with Schrobenhausen

The Deputy Mayor, Councillor Jean Onions, informed the Council that as part of the Twinning events (with the Town of Thiers in France and Schrobenhausen in Germany) held over the weekend of 21-23 September the Town had been presented with 2 gifts:

Thiers (considered to be the capital of French knife making) had presented the Town with a fine example of one of its pen knives.

Schrobenhausen had presented the Town with an oil painting by Kriemhild Jager, a renowned artist and resident of Schrobenhausen.

0345/1819 **MEMBERS QUESTION TIME**

There were no Members questions.

0346/1819 **COMMITTEE MINUTES**

RESOLVED: that the minutes of the Planning Committee meeting held on 1st October 2018 be received and adopted.

0347/1819 **FINANCE**

i) Accounts Paid – September 2018

RESOLVED: that the accounts amounting to £62,231.01 be retrospectively approved for payment.

ii) Balance Sheet

Members noted the balance sheet.

iii) Town Council Bank Reconciliation Statement

Members noted the bank reconciliation statement.

iv) Budget Summary report

Members noted the Budget Summary report.

v) Receipts and Payments Summary

Members noted the in-year receipts and payments summary as at 30th September 2018,

vi) Accounts for Payment

RESOLVED: that the accounts amounting to £15,704.59 be approved for payment.

0348/1819 **PITNEY BOWES**

Members considered a report from the RFO regarding the payment of invoices for the postal franking machine contract.

RESOLVED:

To delegate to the RFO the task of setting up a direct debit with Pitney Bowes Finance Limited for the lease of the franking machine.

0349/1819 **LOW TOWN COMMUNITY HALL**

- i) Accounts for Payment

RESOLVED: that the accounts amounting to £1,143.14 be approved for payment.

0350/1819 **FREEDOM OF THE TOWN – THE RIFLES**

Members considered a report from the Town Clerk.

RESOLVED:

- i) **To form a Working Party, comprising Councillors Hurst-Knight, Davies and Stevens to decide upon a suitable date, size and type of reception to bring back to Council for ratification**

And

- ii) **To approve the draft set of Terms of reference.**

0351/1819 **BRIDGNORTH ARTS TRAIL**

Members considered a report from the Chairman of the Arts Trail Working Group (Councillor Buckley)

RESOLVED:

- i) **To Authorise payment of £200 to the artists as listed below to conclude phase 1 (12 x £200 = £2,400):**

Catherine Shinton
Nicky Meechan
Tania Holland
Kathy O'Connor
Paul Hopkins
Rory McCann
Bridgnorth Endowed School (2 statues)
Billie Goucher
Bridgnorth & Districts Arts Society (2 statues)
Deborah Meredith

(Clerk's Notes:

- 1. After the meeting it was noted that the payment to Catherine Shinton is to be made payable to her previous name of Catherine Sharplin.
- 2. The payment for Billie Goucher had been mistyped in the report as Couchier.)

- ii) **To Grant permission to submit a funding bid for £17,707 for phase 2 of the Art Trail, and financial sign off on a quarterly basis.**

0352/1819 **TREE WORKS IN ST. LEONARD'S CLOSE**

Members considered a report from the Town Clerk and

RESOLVED:

- i) **To tend to the trees in St. Leonards churchyard in the current financial year.**
- ii) **To accept the lowest quote and engage Cashmore Contracting Ltd to undertake the proposed works.**
- iii) **To vire £500 from Nominal Ledger 4209 (Wellmeadow) to Nominal Ledger 4202 (Tree Management)**

0353/1819 **NORTHGATE REPAIRS**

RESOLVED: to document formally a previous decision of the Council to finance the repairs to Northgate:

- i) **To transfer from the Ear marked Reserve (Property Repairs) £45K to nominal ledger 4170 (North Gate Property Repairs) for the purpose of undertaking the tendered works for North Gate during September 2018.**
- ii) **To delegate to the Town Clerk the responsibility of negotiating the best value for the Council.**

0354/1819 **CCTV MAINTENANCE CONTRACT RENEWAL**

RESOLVED:

To renew the CCTV maintenance contract in line with the quote provided by Technical Services Shropshire Ltd (Platinum cover – cost £ 4,897.33 +VAT)

0355/1819 **PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960**

RESOLVED: in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

0356/1819 **TOWN COUNCIL DEBTORS**

RESOLVED:

To note a debtors report and approve the actions being undertaken to address unpaid invoices due to the Town Council.