

**BRIDGNORTH TOWN COUNCIL  
TOWN COUNCIL MEETING  
22 SEPTEMBER 2020**

RCW/2020

Date: 3 SEPTEMBER 2020

REPORT TO TOWN COUNCILLORS

AGENDA ITEM 11 – TRANSFERRING MONIES WITHIN CCTV BUDGET

AIM

1. To transfer £3,000 from the salaries budget (4000/301) to the repairs budget (4170/301)

BACKGROUND

2. A quote has been received from Technical Services in the sum of £946.08 plus VAT for essential repairs to CCTV cameras.
3. A feasibility study is due to be carried out (TC/10/2021 Confidential refers) in the sum of £1097.00 plus VAT.

DISCUSSION/ COMMENT

4. Further repairs are likely to be needed before the end of this financial year.
5. The budget for salaries was set at £17,600 with £6,298 having been spent to date leaving £11,302 available.
6. The current budget for repairs (4170/301) is £1000 with no spend to date (as at 3 September 2020).

RECOMMENDATION(s)

7. It is recommended that:

A virement is completed to transfer £3,000 from the CCTV Salaries nominal code (4000/301) to the CCTV Repairs nominal code (4170/301).

Ros Williams  
Deputy Town Clerk/Responsible Financial Officer