

**BRIDGNORTH TOWN COUNCIL
TOWN COUNCIL MEETING
TUESDAY 18 FEBRUARY 2020**

RW/2020

11 FEBRUARY 2020

REPORT TO TOWN COUNCIL

AGENDA ITEM 9 – DIRECT DEBIT PAYMENTS

AIM

1. To consider a recommendation to set up direct debit payments to Shropshire Council for the payment of non domestic rates for Town Council properties and public toilets.

BACKGROUND

2. The payments of rates for Town Council buildings are made bi-annually in April and October each year, by cheque.
3. The payments of rates for the public conveniences are made monthly, by cheque.

DISCUSSION/ COMMENT

4. It would be favourable to pay bi-annually; saving administration time on the public conveniences element of the payments.
5. The RFO has contacted Revenues and Benefits to ascertain if we could pay bi-annually for both sets of rates if we were to pay by direct debit.
6. They have confirmed that this is possible.

RECOMMENDATION

7. It is recommended that the Town Council RESOLVES :

To delegate to the RFO the task of setting up bi-annual payments, via direct debit, with Shropshire Council for the payment of non domestic rates for both Town Council properties and public conveniences.

Ros Williams
Responsible Financial Officer