

**Review of Budget Expenditure**

**AIM: To provide the council with an explanation of significant budget variances as at 30 September 2019**

30 September 2019 - Items that have exceeded 50% of the budget by the end of accounting month 6 (September) and where the cash value of overspend is more than £200.

(The end of September is the end of month 6 in accounting terms and if all expenditure was even throughout the year then we should expect to see expenditure of 50% - we notionally spend 8.33% of the budget each month. However much of the expenditure is irregular e.g. we pay all our insurance in one go in June, we pay the Christmas lighting contract in Dec/Jan)

Cost Centre	Nom Ledger	Name	% Budget to date	Budget £	Spend to date £	Comment
101	4005	Pension Deficit	51.8	16,800	8,700	Under budgeted at beginning of year – Should have been £17,400
101	4130	Insurance	130.7	17,300	22,619	This includes a pre payment made at year end for £5,211.94 – Insurance cover runs from July – July
101	4185	Equipment	98.7	2,600	2,566	Purchase of new photocopier £2,549. No further expenditure expected
101	4405	Equipment Leasing	106.1	800	849	This includes a pre payment made at year end for £189.63. Photocopier rental has now ceased
101	4460	Subscriptions	104.1	2,150	2,238	This includes a pre payment made at year end for £26.71. No further subscriptions expected
101	4550	Bank Charges	89.8	650	584	Under budgeted at beginning of year. £200 set up fee included for direct payments for payroll
101	4585	Professional Costs	80.8	6,300	5,088	Expected expenditure £787.50 before end of year
101	4899	Miscellaneous	352.3	250	881	£864.83 of Arts Trail expenditure. This has come out of the EMR 338
110	4535	Civic & Ceremonial	60.7	4,270	2,592	Expected to come in under budget

120	4293	Floodlighting-St Leonards	127.1	100	127	Under budgeted at beginning of year. Expected total £256
205	4110	Rates	51.1	3,750	1,916	Paid in 2 instalments
205	4155	Cleaning Materials	110.0	200	220	Under budgeted at beginning of year. Bulk purchase of soap in September
205	4157	Waste Disposal Litter	98	520	510	Under budgeted at beginning of year. £440 spent on waste bags in 6 months
205	4170	Repairs	104.4	500	522	£495 spent on a new Energy Certificate – Renewal date is 2029
206	4110	Rates	55	540	297	Paid in 2 instalments
206	4170	Repairs	57.5	1,500	863	Repairs to roof and toilet
210	4110	Rates	49.8	2,810	1,400	Paid in 2 instalments
211	4899	Miscellaneous	780	100	780	New payment to SEP Properties for the pitch outside 21 High Street
250	4000	Salaries	55.6	207,500	115,440	Temporary DLF member, LTCH member, this is off set against MI costs
250	4002	Pension Costs	56.1	36,935	20,703	Temporary DLF member, LTCH member
250	4019	Overtime Pay	92.5	3,000	2,774	Under budgeted. Account to be monitored
250	4120	Heat & Light	151.9	1,853	2,815	Under budgeted, Correction to account needed for £416
250	4157	Waste Disposal Litter	85.1	5,000	4,256	This should be split with 260/4157 where the % spent is zero
250	4180	Equipment Repairs	53.4	3,000	1,601	Repairs have been needed for two tractors, Apex mower and strimmers
250	4200	Grounds Planting	105.1	12,350	12,982	No more expenditure for 2019/20
250	4204	Maintenance General	96.4	2,600	2,506	Outside contractors for removal of trees-Severn Park and Morfe Road
250	4320	Vehicle Leasing	63.1	17,000	10,732	Payment of £2,448 relates to hire from June to Aug 2018

250	4330	Fuel	91.4	4,550	4,159	Increased fuel for equipment and new mower. Approx £409 for 2018/19 (first six months) Approx £839 for 2019/20 (first six months) Payment of £852 relates to fuel from June to Aug 2018
260	4204	Maintenance General	6996.5	500	34,983	New play equipment – EMR's
260	4210	Maintenance – Car Park Equip	154.8	1,500	2,322	£1,300 new card machine
260	4217	Car park Collections	64.3	2,500	1,607	The charges are linked to the level of income; this will decrease in the winter months
285	4110	Rates	61.4	6,180	3,794	Only 4 payments left to pay
291	4156	Bus Shelters	889.7	950	8,452	Insurance claim
294	4117	Severn Park	93.2	15,000	13,982	No large expenditure expected
299	4115	Water Rates	122.7	1,158	1,421	£457 relates to March 2019
299	4440	Telecoms/IT	61.4	648	398	Under budgeted. Account to be monitored
299	4720	Licences	420.2	180	756	Music Licence-Under budgeted
301	4110	Rates	56.3	2,353	1,324	Paid in 2 instalments
301	4175	Maintenance Contract	54.5	4,900	2,670	This includes a pre payment made at year end for £2,563.11.

A number of the overspends are due to the irregular nature of expenditure. In the majority of cases overspends can be readily offset by underspends in the same Cost Centre.

There are no recommendations in this report that require a decision of Council.

Roslyn Williams  
Responsible Finance Officer