

**BRIDGNORTH TOWN COUNCIL
TOWN COUNCIL MEETING
TUESDAY 3rd MARCH 2020**

BI/2020

24th February 2020

REPORT TO TOWN COUNCILLORS

AGENDA ITEM 6 – Report from the Outdoors and Properties Manager

AIM

The aim of this report is to inform Councillors of any new and/or ongoing projects relating to any Council owned properties.

BACKGROUND

The vast majority of the routine work carried out by the DLF ground-workers is cyclical and will not change significantly from one year to another. Any deviations from the normal will be highlighted in this monthly report. Work carried out by the maintenance team is also cyclical to a degree, however due to the age of most buildings it is largely reactive and preventative.

DISCUSSION/ COMMENT

- **Cemetery Lodge** Now that the Cemetery Lodge is empty it is intended to re-advertise through a local letting agency. Before that can happen the property requires a thorough deep-clean and decorating from top to bottom. The decorating will be carried out by our own maintenance team but the deep clean needs to be done professionally. We have contacted a company called Best Choice Cleaning Services who have given a quote for two cleaners to carry out a thorough 5-6 hour deep-clean by a contractor (circa £180). Other companies were contacted with a slightly lower fee but they would require us to provide the cleaning equipment and materials. There are sufficient funds (£353) to cover the cost within the Cemetery Lodge repair budget.

- RECOMMENDATION(s)

There are no recommendations

B INCE

Outdoor & Property Manager