



16th October 2019

The **Meeting of Bridgnorth Town Council** will be held in the Mayor's Parlour, College House, St Leonard's Close, Bridgnorth **on Tuesday 22nd October 2019 at 7.15pm**, when Members are summoned to attend.

Yours sincerely

Lee Jakeman
Town Clerk

Email: townclerk@bridgnorthtowncouncil.gov.uk

Telephone: 01746 762231

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

3. Public Question Time

Members of the public are advised that they welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

Questions from Mr R Richards, St. Leonard's Close

1. Has the Council's land at Bandon Lane been advertised for sale?
2. If so, how, when and where?
3. Can we see a copy of the advertisements if such exist?

4. Minutes

- i) To approve the minutes of the Town Council Meeting held on Tuesday 8th October 2019

(BTC/03/1920 on the Town Council website)

5. Mayor and Deputy Mayor's Diary

Members are asked to note the Mayor and Deputy Mayor's Diary since the last Town Council meeting.

Mayor

20/9. Telford Mayor's Charity Launch

22/9. Bridgnorth Carnival

6/10. Alveley Heritage Sculpture unveiling

17/10. Visit by Duke of Gloucester

Deputy Mayor

17/10. Visit by Duke of Gloucester

6. Members Question Time

Members are asked to receive questions in accordance with Standing Order 8 (two days written notice required) and to take no more than 15 minutes in total.

7. Committee Minutes

- i) Planning Committee – minutes of the meeting held on 7th October 2019

Members are asked to receive the minutes and note the resolutions contained therein.

(PL/05/1920 on the Town Council website)

8. Finance

- i) Accounts Paid – September 2019

Members are asked to receive notification of items which have been paid in accordance with Financial Regulation 5.5

(Appendix A on the Town Council website)

- ii) Budget Report

Members are asked to note the Budget Summary report.

(Appendix B on the Town Council website)

- iii) Balance Sheet

Members are asked to note the balance sheet as at 30th September 2019.

(Appendix C on the Town Council website)

iv) Town Council Bank Reconciliation Statements

Members are asked to note the bank reconciliation statements.

(Appendix D on the Town Council website)

v) Receipts and Payments Summary

Members are asked to note the Receipts and Payments Summary as at 30th September 2019.

(Appendix E on the Town Council website)

Members are advised that a full Income & Expenditure report can be found on the Town Council website under Policies & Procedures; Financials.

vi) Accounts for Payment

Members are asked to authorise the signing of invoices for payment.

(Appendix F on the Town Council website)

9. Income & Expenditure Report

Members are asked to note the Income & Expenditure report as at 30 September 2019 and the accompanying report by the RFO.

Members are advised that a full Income & Expenditure report can be found on the Town Council website under Policies & Procedures; Financials.

(Appendix G on the Town Council website)

10. Budget 2020/2021

Members are asked to consider the second draft budget for 2020/2021.

(Appendix H on the Town Council website)

11. Community Governance Review

To consider the draft proposal of Shropshire Council to make no amendment to the boundaries between the parishes of Bridgnorth, Tasley and Worfield.

(Appendix I on the Town Council website)

Also attached is a Notice of the draft proposal inviting members of the public and the Town/Parish Councils to make representations prior to the end of the consultation period, by 4pm on 13 December 2019.

(Appendix J on the Town Council website)

12. Bridgnorth (Low Town) Community Hall

(Note: Bridgnorth Town Council is the sole trustee)

i) Accounts for Payment

Members are asked to retrospectively approve payments and those invoices paid in between meetings.

(Appendix K on the Town Council website)

13. Shropshire Youth Consultation

To note the ongoing consultation being conducted by Shropshire Council, report attached. Details regarding how to submit views are available on the Shropshire Council website:

<https://www.shropshire.gov.uk/get-involved/youth-support-consultation/>

(Appendix L on the Town Council website)

14. **Public Bodies (Admission to Meetings) Act 1960**

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

15. Town Council Debtors

This item is being discussed in confidential as it may relate to the early stages of dispute.

Membership: Councillor R Whittle OBE (Town Mayor), Mrs C Baines MBE, Ms S Barlow, Dr J Buckley, D Cooper, G Davies, C Dyson, R Fox, Mrs H Howell, Mrs K Hurst-Knight, E Lynch, E Marshall, Mrs K Sawbridge, Mrs S Stevens, Mrs C Walden, Mrs C Whittle