



2nd October 2019

The **Meeting of Bridgnorth Town Council** will be held in the Mayor's Parlour, College House, St Leonard's Close, Bridgnorth **on Tuesday 8th October 2019 at 7.15pm**, when Members are summoned to attend.

Yours sincerely

Lee Jakeman PSLCC
Town Clerk
Email: townclerk@bridgnorthtowncouncil.gov.uk
Telephone: 01746 762231

AGENDA

1. Apologies for absence

Members are asked to note apologies for absence for this meeting

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

3. Casual Vacancy

To note that Cllr Karen Sawbridge was elected as a Morfe Ward Councillor on Thursday 26th September 2019.

4. Public Question Time

Members of the public are advised that they welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

5. Minutes

- i) To approve the minutes of the Meeting of Bridgnorth Town Council held on Tuesday 17th September 2019
(BTC/09/1920 on the Town Council website)

6. Members Question Time

Members are asked to receive questions in accordance with Standing Order 8 and to take no more than 15 minutes in total.

7. Outdoors and Properties Manager's Report

Members are asked to receive a report.

(Appendix A to follow)

8. Shifnal & Bridgnorth Area Committee meeting of SALC

To receive the draft minutes of a meeting held on 16th September 2019.

(Appendix B on the Town Council website)

9. Police & Crime Commissioner

To note that the P&CC visited a number of councillors of Bridgnorth Town Council on Wed 25th September, report attached.

(TC/21/1920 on the Town Council website)

10. Virements

Members are asked to authorise the following virements (Financial Regulation 4.2 refers):

- i) Virement of £107.50
- from Civic & Democratic – Mayors Allowance (110/4500)
 - to Castle Hall – Lettings (299/1000)
- Hire of Castle Hall for the wake of the late Mayor, Mrs Jean Onions
- ii) Virement of £30.00
- from Civic & Democratic – Civic & Ceremonial (110/4535)
 - to Castle Hall – Lettings (299/1000)
- Hire of Castle Hall for a Town Plan meeting on 30 May 2019
- iii) Virement of £80.00
- from Civic & Democratic – Civic & Ceremonial (110/4535)
 - to Town Hall – Lettings (210/100) £45.00
 - to Annexe – Lettings (206/1000) £24.00
 - to Town Hall – Market Fees (210/1400) £11.00
- Various hires/activities for the Twinning Association

11. Advertising on Town Council Property

Members are asked to consider a report from the Town Clerk and the recommendations to:

- i) Adopt the draft guidelines/application form/ terms and conditions for use of Council buildings by non-Town Council bodies and events.

AND

- ii) Agree the proposed set of fees

(TC/22/1920 on the Town Council website)

12. **Public Bodies (Admission to Meetings) Act 1960**

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

13. Bridgnorth Club for Young People

The matter relates to a private matter.

14. CCTV

The item relates to a contract.

15. Sale of Land at Bandon Lane

The item relates to land transactions.

Membership: Councillor R Whittle OBE (Town Mayor), Mrs C Baines MBE, Ms S Barlow, Dr J Buckley, D Cooper, G Davies, C Dyson, R Fox, Mrs H Howell, Mrs K Hurst-Knight, E Lynch, E Marshall, Mrs K Sawbridge, Mrs S Stevens, Mrs C Walden, Mrs C Whittle.