

**BRIDGNORTH TOWN COUNCIL**

**Minutes of the Meeting of Bridgnorth Town Council held in the Mayor's Parlour,  
College House on Tuesday 17<sup>th</sup> September 2019 at 7.15pm**

(Draft until signed at a subsequent meeting)

Present:

Councillors:

R Whittle OBE (in the Chair)  
C Baines MBE  
S Barlow  
J Buckley  
G Davies  
R Fox  
H Howell  
E Marshall  
C Walden  
C Whittle

In Attendance:

Mrs R Williams, RFO  
2 residents

0210/1920 **APOLOGIES FOR ABSENCE**

Members noted the apologies as listed below:

Councillor D Cooper – personal commitment  
Councillor C Dyson – personal commitment  
Councillor K Hurst-Knight – personal commitment  
Councillor E Lynch – personal commitment  
Councillor S Stevens – personal commitment

0211/1920 **DECLARATIONS OF INTEREST**

Nil

0212/1920 **PUBLIC QUESTION TIME**

- i) Agenda Item 12 – Bridgnorth Club for Young People

Mrs Dixon of St Johns Street asked why Council were investigating the Bridgnorth Boys Club with the Charity Commission. Was it because they had not submitted their accounts? And were the Town Council investigating the Francis Wheeler Trust as they also had not submitted accounts to the Charity Commission?

Response

(Summarised)

The Chairman responded by advising that the matter, with the Bridgnorth Club for Young People, had been raised by a number of Councillors and residents, notably at the Annual Town Meeting, as the perception is that the charity have substantial assets and did not appear to have been active for quite some time.

- ii) Agenda item 16 – CCTV Contract Renewal

Mr Richards of St Leonards Close asked if there was any financial assistance to the Town Council for the CCTV contract.

Response

No, the Town Council do not receive any financial assistance, from any source, for the running of the CCTV system.

0213/1920 **MINUTES**

- i) Members noted receipt of the draft minutes of the Meeting of Bridgnorth Town Council held on Tuesday 3<sup>rd</sup> September 2019.

**RESOLVED: that the minutes of the Meeting of Bridgnorth Town Council held on Tuesday 3<sup>rd</sup> September 2019 be signed by the Chairman as a true record.**

0214/1920 **DEPUTY MAYOR'S DIARY**

Members noted that the Deputy Mayor had attended the following events since the last Town Council meeting:

- 1/9 Italian AutoMoto Festival  
11/9 Mayor of Bromsgrove's Civic Boat Trip

It was asked if the gentleman who runs the Italian AutoMoto Festival could be contacted and informed of the concerns and observations of the residents.

0215/1920 **MEMBERS QUESTION TIME**

Nil

0216/1920 **COMMITTEE MINUTES**

- i) Planning Committee – minutes of the meeting held on 8<sup>th</sup> July 2019

**RESOLVED: to receive the minutes of the Planning Committee meeting held on 2<sup>nd</sup> September 2019 and noted the resolutions contained therein.**

0217/1920 **FINANCE**

- i) Accounts Paid – August 2019

Members noted receipt of a list of retrospective payments for approval.

**RESOLVED: that the accounts amounting to £55,631.50 be retrospectively approved for payment.**

- ii) Budget Report

Members noted the Budget Summary report, including Earmarked Reserves.

- iii) Balance Sheet

Members noted the balance sheet as at 31<sup>st</sup> August 2019 (£904,629)

- iv) Town Council Bank Reconciliation Statements

Members noted the bank reconciliation statements as at 31<sup>st</sup> August 2019.

- v) Receipts and Payments Summary

Members noted the in-year receipts and payments summary as at 31<sup>st</sup> August 2019.

vi) Accounts for Payment

Members noted receipt of a list of payments for approval.

**RESOLVED: that the accounts amounting to £56,888.93 be approved for payment.**

0218/1920 **VAT PARTIAL EXEMPTION 2018/2019**

Members noted that the calculations for the VAT Partial Exemption position for 2018/2019 have been completed by DCK Accounting Solutions. The VAT recovered on the exempt activities for the year was £4,007.94 which has not exceeded the de-minimis limit of £7,500.

0219/1920 **BRIDGNORTH (LOW TOWN) COMMUNITY HALL**

i) Management Committee Minutes

Members noted receipt of the minutes of a meeting of the Management Committee held on 3<sup>rd</sup> September 2019.

ii) Accounts for Payment

Members noted a list of accounts for Payment.

**RESOLVED: that the accounts amounting to £1,485.31 be approved for payment.**

0220/1920 **CLIMATE CHANGE**

Members received a report from the Climate Change Advisory Group.

The recommendations from the report are listed below:

Actions for Working Group:

- Review documentation submitted
- Develop a carbon emissions baseline
- Identify areas of improvement, potential carbon savings
- Provide digital maps of land ownership

0221/1920 **BRIDGNORTH CLUB FOR YOUNG PEOPLE**

Members received an update on enquiries made regarding Bridgnorth Club for Young People, via a report from the Town Clerk.

Further updates will be provided when a response has been received from the Charity Commission.

0222/1920 **DIRECT DEBIT PAYMENTS (ADDITIONS TO SCHEDULE)**

**RESOLVED:** to delegate to the RFO the task of setting up a direct debit with Direct Copiers Service Ltd.

0223/1920 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**RESOLVED** in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RESOLVED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

0224/1920 **TOWN COUNCIL DEBTORS**

Members considered a report from the RFO.

**RESOLVED:**

**To note a debtors report and approve the actions being undertaken to address unpaid invoices due to the Town Council.**

0225/1920 **CCTV CONTRACT RENEWAL**

**RESOLVED:** that this item be deferred to the Town Council meeting being held on Tuesday 3rd October 2019.