



12th June 2019

The **Meeting of Bridgnorth Town Council** will be held in the Mayor's Parlour, College House, St Leonard's Close, Bridgnorth **on Tuesday 18th June 2019 at 7.15pm**, when Members are summoned to attend.

Yours sincerely

Ros Williams
Responsible Finance Officer/Acting Town Clerk
Email: townclerk@bridgnorthtowncouncil.gov.uk
Telephone: 01746 762231

AGENDA

1. Apologies for absence

Members are asked to receive apologies for absence for this meeting

2. Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

3. Public Question Time

Members of the public are advised that they welcome to ask questions about items on the agenda. Where a question relates more generally to the business of the Council, advance notification is preferred so that a considered response can be provided. It is not always possible to give a verbal response at a meeting and questions may receive a written reply. In accordance with Standing Order 1s (viii), questions should be related to matters of Town Council policy or practice and not related to the individual affairs of either the questioner or any other named person.

4. Minutes

- i) To approve the minutes of the Town Council Meeting held on Tuesday 4th June 2019

(BTC/03/1920 on the Town Council website)

5. Deputy Mayor's Diary

Members are asked to note the Deputy Mayor's Diary since the last Town Council meeting.

- 6/6 Carnival Royalty Crowning Ceremony
- 9/6 RAF Cosford Air Show
- 14/6 Mayor's Sports Fund Awards Presentation

6. Members Question Time

Members are asked to receive questions in accordance with Standing Order 8 (two days written notice required) and to take no more than 15 minutes in total.

7. Committee Minutes

- i) Planning Committee – minutes of the meeting held on 3rd June 2019

Members are asked to receive the minutes and note the resolutions contained therein.

(PL/01/1920 on the Town Council website)

- ii) Personnel Committee – minutes of the meeting held on 28th May 2019

Members are asked to receive the minutes and note the resolutions contained therein.

(PERS/1/1920 on the Town Council website)

8. Finance

- i) Accounts Paid – May 2019

Members are asked to retrospectively approve payments and those invoices paid in between meetings.

(Appendix A on the Town Council website)

- ii) Budget Report

Members are asked to note the Budget Summary report, including Earmarked Reserves.

(Appendix B on the Town Council website)

- iii) Balance Sheet

Members are asked to note the balance sheet as at 31 May 2019.

(Appendix C on the Town Council website)

- iv) Town Council Bank Reconciliation Statements

Members are asked to note the bank reconciliation statements.

(Appendix D on the Town Council website)

v) Receipts and Payments Summary

Members are asked to note the Receipts and Payments Summary as at 31 May 2019.

(Appendix E on the Town Council website)

Members are advised that a full Income & Expenditure report can be found on the Town Council website under Policies & Procedures; Financials.

vi) Accounts for Payment

Members are asked to authorise the signing of invoices for payment.

(Appendix F on the Town Council website)

9. Grant Requests

The Town Council has received 2 pieces of correspondence that include requests for funding from the Town Council (The Twinning Association and Crucial Crew). The attached report discusses the grant funding elements of the correspondence and includes a recommendation.

(TC/09/1920 on the Town Council website)

10. Casual Vacancy

i) To note that a casual vacancy exists on the Town Council following the resignation of Adrian Hinton on 28th May. The closing date for the calling of an election is 18th June 2019.

ii) To receive any updates or recommendations from the Town Clerk.

11. Bank Mandates

Members are asked to note the following amendments to the bank mandates for Unity Trust Bank and HSBC:

i) Removal of Mr Adrian Hinton for both internet banking and as a cheque signatory.

12. Bridgnorth (Low Town) Community Hall

(Note: Bridgnorth Town Council is the sole trustee)

i) Accounts for Payment

Members are asked to retrospectively approve payments and those invoices paid in between meetings.

(Appendix G on the Town Council website)

13. Arts Trail

i) Minutes

To receive the minutes of the Working Group Meetings from 8th April 2019.

(Appendix H on the Town Council website)

14. Climate Change

Members are asked to consider the following draft motion received from Councillor C Dyson:

“We welcome the decisions taken by the UK Government and Shropshire Council to take continued action towards reducing carbon emissions and to declare a “Climate Emergency”.

This Council recognises that Climate Change, other forms of pollution, and habitat destruction all present a serious threat to humanity, with potentially catastrophic impacts on weather systems, food supplies, and the survival of other species.

Therefore, this Council resolves:

1. To aim for its own operations to become carbon neutral by 2030, including meaningful offsets.
2. To achieve this, to request the Town Clerk to evaluate each of its activities and establish a plan to reduce its carbon emissions. This should be carried out on an annual basis as a routine part of the review of each activity.
3. As a specific part of point 2, to request the Town Clerk to report, within 12 months, on the state of the Council’s properties, their carbon emissions and way or reducing those emissions.
4. To consider Climate Change and biodiversity when responding to consultations by other bodies.
5. To encourage local organisations and residents to establish some form of “Climate Action Partnership” to promote the need for local individuals and organisations to reduce their carbon emissions and take other action to address Climate Change.
6. To declare a “Climate Emergency”.

We consider that the task of changing public opinion is best addressed by national government, our Principal Authority and local and national climate groups. We will work with and encourage this activity within the remit and resources of the Town Council.”

15. Planning Application – Amendment to 17/01033/EIA

Erection of four poultry buildings with feed bins, one gate house, one boiler house and circular water tank; and associated infrastructure and landscaping scheme – Footbridge Farm, Tasley, Bridgnorth, WV16 5LZ

Following the recent Court of Appeal ruling to quash the planning consent granted by Shropshire Council on 1 September 2017 for the above application, the applicant has now submitted amended documents. Members have been invited to consider these amendments which can be viewed via <http://planningpa.shropshire.gov.uk/online-applications/> and to formulate a response to send to Shropshire Council. Bridgnorth Town Council’s previous comments can also be viewed via the above link or alternatively at minute number 0227/1718 of the Extraordinary Town Council meeting held on 23 August 2017.

16. **Public Bodies (Admission to Meetings) Act 1960**

RECOMMENDED in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded

17. Town Council Debtors

This item is being discussed in confidential as it may relate to the early stages of dispute.

18. Staffing Matters

This item is being discussed in confidential as it relates to engagement and terms of service.

19. Footway Lighting – LED Upgrade

This item is being discussed in confidential as it relates to terms of tenders, and proposals and counter-proposals in negotiations for contracts.

Membership: Councillor Mrs J Onions (Town Mayor), Mrs C Baines MBE, Ms S Barlow, Dr J Buckley, D Cooper, G Davies, C Dyson, R Fox, Mrs H Howell, Mrs K Hurst-Knight, E Marshall Mrs S Stevens, Mrs C Walden, Mrs C Whittle, R Whittle OBE