

## Information for hiring Bridgnorth Town Hall

- The hire charge is currently £375 + (VAT) for the ceremony (estimated to be 2 hours in total) for **residents** of the parish of Bridgnorth.
  - The hire charge is currently £450 + (VAT) for the ceremony (estimated to be 2 hours in total) for **Non- residents** of the parish of Bridgnorth.
  - Please clearly state on the booking form your arrival time, ceremony time and expected departure time. Please note that on Sundays and Bank Holiday weekends the charge will be double, £500 + VAT. A non-refundable deposit of £100 should be made at the time of booking and payment should be made in full at least one month prior to the date of the ceremony. Hire charges could increase every year from the beginning of April.
1. **You will need to contact Shropshire Council to book a registrar for the ceremony. They can be contacted on 0345 678 9016 or by email : [registrars@shropshire.gov.uk](mailto:registrars@shropshire.gov.uk). All fees in relation to the registrar will be paid separately through Shropshire Council.**
  2. We require **at least one month's** notice for booking a ceremony.
  3. Ceremonies can be booked between **11am – 3pm** any day of the week except Tuesdays.
  4. **Fridays and Saturdays are market days in the High Street so please be advised that should you book your ceremony for one of these days there will be stalls under the Town Hall.**
- (The maximum capacity of the Court Room is **100** and the Council Chamber is **20**.)  
There is **no** disabled access to the Town Hall.
5. Alcoholic drinks are **not** permitted during the ceremony.
  6. A music centre will be available for you to play music during the ceremony.
  7. **The throwing of biodegradable confetti is possible outside of the Town Hall building only**
  8. There are no parking facilities at the Town Hall, but there are numerous car parks within the High Street (please see map on the following page for car park locations).

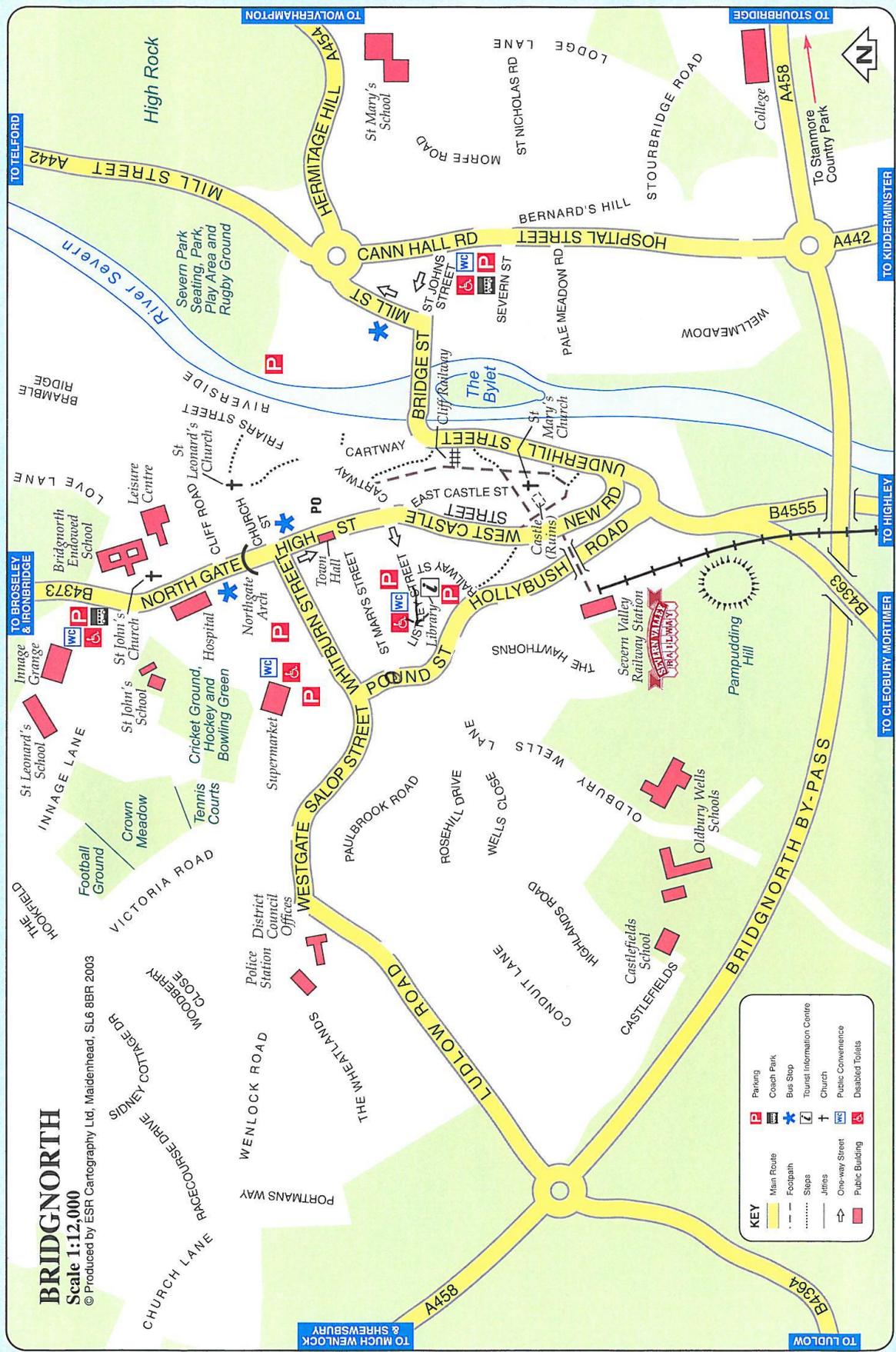


Bridgnorth Town Council, College House, St Leonards Close, Bridgnorth, Shropshire, WV16 4EJ  
Tel: 01746 762231 Email: [info@bridgnorthtowncouncil.gov.uk](mailto:info@bridgnorthtowncouncil.gov.uk)

**Court Room**



**Council Chamber**



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