



BRIDGNORTH TOWN COUNCIL

Castle Hall Booking Form

**Before completing a booking form, please read the conditions of hire and hire charges.
Time for setting up and clearing MUST form part of your hire time.**

Full Name _____ Contact No. _____

Address _____ Email _____

Organisation _____

Date(s) of Hire _____

Purpose of Hire _____

Area	Time from and to	No. of Hours
Main Hall (inc. stage)		
Bar & Lounge		
Meeting Room		
Kitchen (inc. crockery)		
Main Hall, Bar & Lounge		
Whole Venue – Full day		
Whole Venue – Half day (4hrs)		

I/We agree to comply with all instructions given on behalf of the Council by the Town Clerk and that on acceptance thereof by the Council this application and the Conditions of Letting shall be deemed to be a contract between myself/ourselves and the Council.

Date _____

Signed _____ Printed _____



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**50% of the hire fee is required to secure the booking along with this booking form.
Full payment is required 14 days before the booking.**

Payment can either be made either in cash at our office, by cheque payable to 'Bridgnorth Town Council' or direct into our bank account:

Sort Code: 60-83-01
Account Number: 20330912
Ref: (date of booking)

Bar Hire

Once Payment of the hall has been made, please contact PJ's Mobile bars for bar arrangements:
Jodie Hickman – 07961211904 or
Paul North – 07432 116339