



BRIDGNORTH TOWN COUNCIL

GENERAL FORM OF HIRING FOR THE ANNEXE OF COLLEGE HOUSE, BRIDGNORTH.

The hirer.....
(Full name)

Address

.....

.....

For/on behalf of
(Organisation)

Charges:

Standard Fee:

£21.00 Per hour during normal working hours / £25.00 Per hour outside of normal hours

Discounted Fee:

£14.00 Per hour during normal working hours / £16.00 Per hour outside of normal hours

Date(s) of hire

Times of booking

Please note that payment for hire of this room must be made in full at least fourteen days before hire

I/We agree as follows:

- (i) To comply with all instructions given on behalf of the Council by the Town Clerk.

- (ii) That on acceptance thereof by the Council this application and the Conditions of Letting overleaf shall be deemed to be a contract between myself/ourselves and the Council.

Signed Date

Invoice No. Invoice Date



BRIDGNORTH TOWN COUNCIL

CONDITIONS OF LETTING – THE ANNEXE OF COLLEGE HOUSE, BRIDGNORTH.

I/We agree to the following conditions and reservations namely:

1. The Council reserve the right to refuse entry of any object which, in their opinion, is out of place or which might cause deterioration or damage to the premises.
2. The Council reserve the right to refuse to allow any heavy weight in the said premises.
3. The Council reserve the right to refuse any application for hire of the premises.
4. The Council reserve the right to cancel any letting in the event of the building being Required for Town Council purposes not contemplated at the time of hiring. The Council's decision in such instance shall be final and conclusive and in such circumstances the fee paid will be returned to the hirer.

Time for Setting Up and Clearing the Hall, must form as a part of your hire time.

I/We agree to the following conditions of letting

1. No part of the premises shall be used for the purpose of a bar.
2. Not to allow the performance of any copyright music during the period of letting.
3. No decorations shall be erected or suspended from any part of the premises except such as can be erected clear of the walls and so as to ensure that no damage shall be done to any part of the premises.
4. No wireless or amplifying arrangements shall be made or taken within the premises accept with the prior consent of the Town Clerk.
5. To indemnify the council against any claim for injury to any person or damage to any property at the premises occurring during or in the consequence of the hiring.
6. To ensure that the completed form of letting is received by the Town Clerk at least fourteen days before the date of the letting.



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